

COUNCIL CORRESPONDENCE UPDATE TO MARCH 23, 2022 (8:30 a.m.)

Correspondence

- (1) West Vancouver Chamber of Commerce (3 submissions), March 16-22, 2022, regarding Upcoming Events and Programs**
- (2) D. Marley, March 18, 2022, regarding “News alert: Significant delays at West Van district hall” (Building Permit Applications)**
- (3) 2 submissions, March 18 and 22, 2022, regarding Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5175, 2022 (to Support the Local Economy) (Referred to the March 29, 2022 Public Hearing)**
- (4) March 21, 2022, regarding “Hydro infrastructure - Bay Street and Royal, Horseshoe Bay”**
- (5) Committee and Board Meeting Minutes – Arts and Culture Advisory Committee meeting February 8, 2022; Finance and Audit Committee meeting February 14, 2022; and Public Art Advisory Committee meeting February 15, 2022**

Correspondence from Other Governments and Government Agencies

No items.

Responses to Correspondence

- (6) Director of Legislative Services, March 16, 2022, response regarding “Council procedures bylaw -- amended Sept-29-2021 -- electronic meeting attendance”**
- (7) Manager of Environmental Protection, March 22, 2022, response regarding “Tree Bylaw Violations”**

From: West Vancouver Chamber of Commerce <info@westvanchamber.com>
Sent: Wednesday, March 16, 2022 4:47 PM
To: correspondence
Subject: \$ Economic Update: The Drive for Recovery and the Forces at Work

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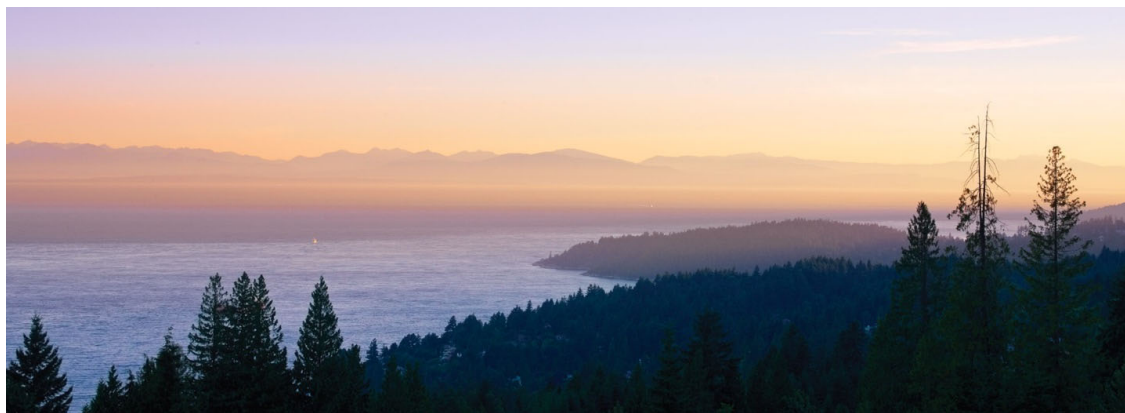
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West Vancouver Chamber of Commerce

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Economic Update:

The Drive for Recovery and the Forces at Work

Wednesday March 30th, 3pm-4:30pm

Without question, the pandemic has taken a toll on businesses, employers, employees, as well as many local residents. Now, after a two years of ups-and-downs, and as we look to business recovery, inflation is changing the landscape once again. At this session attendees will hear from industry experts and business leaders on the challenges and opportunities they see moving forward in 2022.

With a deep understanding of regional businesses, the WV Chamber is honoured to welcome Chris Catliff (*CEO, Blueshore Financial*) and Paul Dangerfield (*President, Capilano University*), along with Dave Williams (*VP, Policy, Business Council of BC*), and Bryan Yu (*Chief Economist, Central 1*) for what is certain to be an informative conversation on recovery, resilience, and new growth. Questions may be submitted in advance.

PANELISTS:

Chris Catliff - President & CEO, BlueShore Financial

A veteran of the financial services industry, he has devoted his career to building better credit unions through technology and data analytics. Since joining BlueShore Financial in 2000, he has led a successful rebranding, technological innovation and strong organic growth, including a ten fold increase in Assets Under Administration...[read more](#).

Paul Dangerfield, President, Capilano University

Paul is leading Capilano University forward in pursuit of its vision and mission as a regional university that promotes student success, career preparation and life readiness for graduates to contribute as responsible citizens in a rapidly changing world. His perspective comes from almost 20 years at the forefront of regional education and the vision that the university and communities can together build a stronger and more vital regional economy....[read more](#).

David Williams, Vice President, Policy, Business Council of BC

David provides senior leadership in developing public policy research, advice, and solutions in the areas of productivity, innovation, technology, taxation and human capital. He holds a Doctor of Philosophy and Master of Philosophy in economics from Oxford University...[read more](#)

Bryan Yu, Chief Economist, Central 1

Through his engaging economics reports, Bryan has become Central 1's local celebrity, with his work featured by various media outlets including the Globe and Mail, BNN, Bloomberg and BC Business....[read more](#).

***FREE for WVCC Members and Future Members**

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Let's Do Lunch!



WEDNESDAY POWER LUNCH SESSIONS

[Are you managing or leading? What's the difference?](#)

Wednesday April 6th, 12 noon - 1:15 pm

'Managers do things right, leaders do the right thing. We need both.'... Warren Bennis. Are you a manager or a leader, and how do you know? Which is better for your business? In fact, both skills sets are needed: leadership to set the vision, and management to execute. This workshop encourages you to take a look inward to examine what your business needs BOTH in terms of leadership and management, and how you can take the first steps toward meeting those needs.

Facilitator: Dr. Michael Peters

Dr Peters has a long history in Leadership, having served in various high-level leadership positions in the Royal Canadian Air Force and in Information Operations positions in the US. Holding a Doctorate of Strategic Leadership from Regent University, Dr Peters has extensive experience in developing collaborative teams, removing barriers and resolving complex issues in operations that cross governmental, legal, cultural, policy, and capability boundaries.

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With support from Vancity, [Ocean Ambassadors](#) is offering **free** zero waste coaching for small businesses in West Vancouver.



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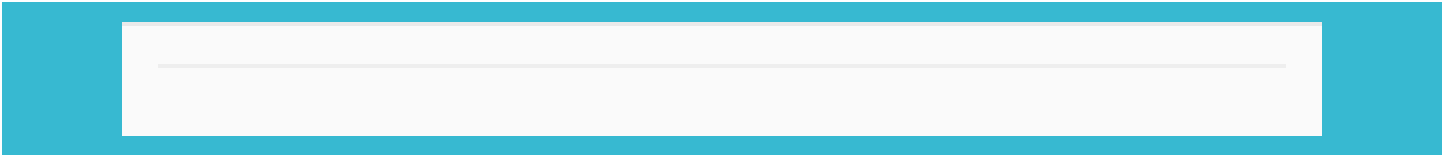
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From: West Vancouver Chamber of Commerce <info@westvanchamber.com>
Sent: Thursday, March 17, 2022 6:09 PM
To: correspondence
Subject: 📧 Mayor Mary-Ann Booth with guest Kevin Quinn, CEO - TransLink

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Photo courtesy of British Pacific Properties

Early Bird ticket sales close Sunday!



ANNUAL CONVERSATION WITH THE MAYOR with special guest Kevin Quinn, CEO - TransLink

Date: Thursday April 7th, 2022

Time: 5:30pm-9pm

Tickets: Early Bird - \$45-\$60

After March 20th - \$55-\$65

In person, at the **West Vancouver Yacht Club** on **April 7th**.

The last time we held this event was March of 2020 before the pandemic which has been an unprecedented period for businesses and families alike. Lots has changed over the two years, with Mayor, Council, and District staff addressing new ever-changing issues and forging new partnerships in the community.

Mayor Mary-Ann Booth will join in a candid discussion with the business community on some of the hot topics such as transportation, local planning, housing, local recovery and growth. This popular, well attended event provides the opportunity for Chamber members, guests and sponsors to meet the Mayor, and hear about some of the priorities for the community in a frank, honest and forthright presentation. We ask guests to bring their questions or submit them to us by email at info@westvanchamber.com.

Kevin Quinn, CEO - TransLink



Kevin Quinn is the Chief Executive Officer of TransLink, Metro Vancouver's award-winning transportation authority. As CEO, Kevin Quinn oversees management, planning, financing, and delivery of a growing world-class transportation network that includes bus, SkyTrain, SeaBus, HandyDART, and West Coast Express transit services, along with five regional bridges, walking and cycling paths, and the Major Road Network.

Before joining TransLink, Kevin served as Administrator and Chief Executive Officer of the Maryland Transit Administration (MTA), one of the largest multi-modal transit systems in the U.S. with six transit modes, including buses, subway, light rail, paratransit, and commuter bus and rail.

Kevin holds a master's degree in Public Policy from Johns Hopkins University. He has been a member of the American Institute of Certified Planners (AICP) since 2010 and was recognized as one of Mass Transit magazine's Top 40 under 40 transit professionals.

The event includes a pre-discussion reception, light meal, along with time for networking and mingling following the formal program.

[Get Your Tickets Here!](#)

Thank you to our Presenting Sponsors:

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*This event and our host the West Vancouver Yacht Club will adhere to the BC Provincial Health protocols for gatherings. Proof of vaccination is required for entry.





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From: West Vancouver Chamber of Commerce <info@westvanchamber.com>
Sent: Tuesday, March 22, 2022 5:48 PM
To: correspondence
Subject: 📅 Upcoming Events & Workshops

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[Paul Dangerfield, President, Capilano University](#)

[David Williams, Vice President, Policy, Business Council of BC](#)

[Bryan Yu, Chief Economist, Central 1](#)

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ANNUAL CONVERSATION WITH THE MAYOR

with special guest Kevin Quinn, CEO - TransLink

Thursday April 7th, 2022 - 5:30pm-9pm

Tickets 50% sold!

* More information and tickets [HERE](#) *

*Thank you to our Presenting Sponsors
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Let's Do Lunch!



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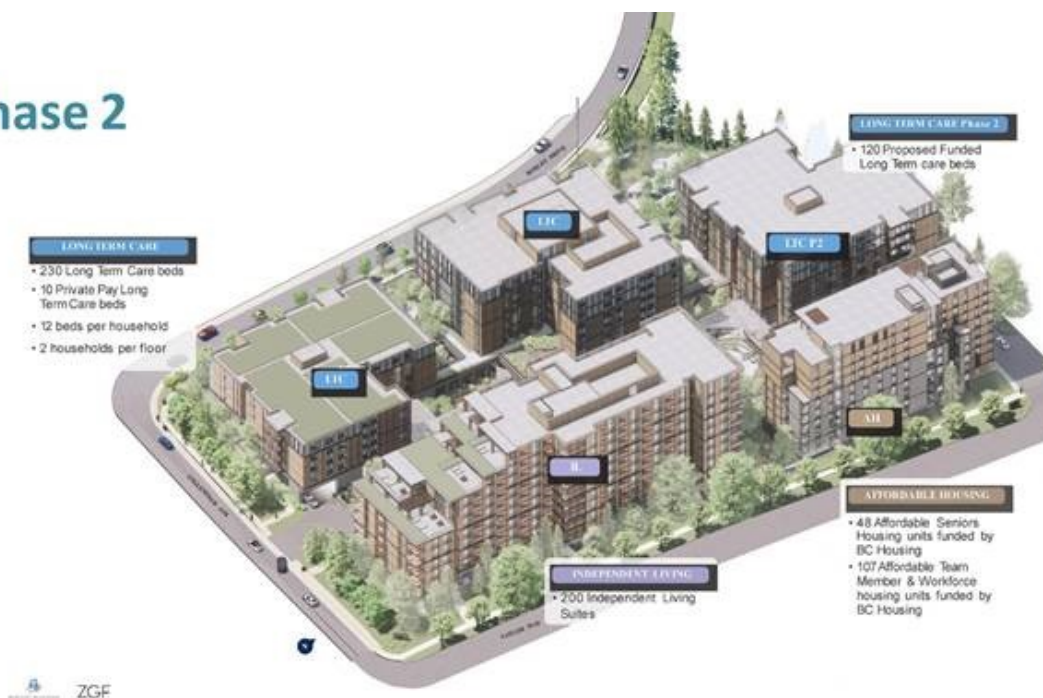
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PRESS RELEASE: 120 ADDITIONAL LONG TERM CARE HOMES NOW PART OF THE MIX FOR NEW INGLEWOOD CARE CENTRE

Phase 2



West Vancouver, B.C., March 22, 2022: With the inventory of long term care housing for seniors on the decline in West Vancouver, Baptist Housing has decided to reconfigure the space in one of the new buildings proposed for the new Inglewood Care Centre, to fully accommodate 120 long term care (LTC) suites.

Last year's closure of 75 West Van Care Centre beds and 205 Capilano Care Centre beds leaves Inglewood as the last government funded long term care community in West Vancouver. Under an updated proposal expected to be considered by the District of West Vancouver in coming weeks, the current 230 long term care suites at the outdated Inglewood residence will eventually expand to 360 in total.

Phase One (unchanged)

- 230 new LTC suites will be built in the first two new buildings. These are for the residents who currently live in the outdated Inglewood Care Centre to be replaced. These 230 homes are funded by Vancouver Coastal Health (VCH).
- 10 new private pay LTC suites will be also added in the first two buildings.

Phase Two (updated plan)

- 120 additional LTC suites will be built in the third building of the project as Phase Two begins. In the original plan, the third building was to have been a mix of housing types but will now have long term care suites exclusively.
- These rooms will be built to Vancouver Coastal Health's latest design standards, and they offer the restoration of much needed capacity in the District.
- A fourth building will continue to offer 48 affordable housing units for seniors and 107 for team members/workforce in partnership with.
- The fifth building offers 200 independent living suites on a rental basis.

Full press release and more information can be found [HERE](#)



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From: David Marley <domarley52@gmail.com>
Sent: Friday, March 18, 2022 10:18 PM
To: correspondence
Cc: Mary-Ann Booth; Craig Cameron; Nora Gambioli; Peter Lambur; Bill Soprovich; Sharon Thompson; Marcus Wong
Subject: News alert: Significant delays at West Van district hall

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According to the news story, these building permit applications are for “renovations, tenant’s improvements and new single family homes”. So, nothing especially complex involved here. Unlike, say, a multi-unit, high-rise residential building or a significant commercial building.

How many person hours would be reasonable to expect for approval of a building permit in each category? How many District personnel are assigned to building permit approval? Who among District staff might be re-assigned to help cope with unanticipated demand? What is their individual, and collective, efficiency? What sort of metrics ought to be employed in measuring such efficiency? How does our District’s performance compare to similar ‘bedroom’ municipalities within Metro Vancouver? Is anyone asking these questions?

I hereby request that my name and contact information not be deleted from this communication.

David Marley
s. 22(1)
West Vancouver, BC
s. 22(1)

604-926-8994

<https://www.northshoredaily.com/extremely-high-volume-of-building-permit-cause-delay-at-west-van-district/>

From: [REDACTED] s. 22(1)
Sent: Friday, March 18, 2022 10:53 PM
To: correspondence
Subject: Proposed Zoning Bylaw Amendments to Support the Local Economy

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Hello,

I am very supportive of the proposed Zoning Bylaw Amendment to support the local economy as it relates to Home-Based businesses.

As it relates to beauty salons, the current proposal doesn't permit retail sales. I would imagine all stylists offer product for sale as part of their business, and to not allow this is limiting the earning potential of the stylist and seems unfair. I have purchased product many times after it has been used on my hair. Should this happen if my stylist is home based, why should I have to find it elsewhere and not give my business (for purchasing the product) to my stylist who introduced me to the product? Most people get their hair cut regularly and would not likely be making extra trips to the stylist's home to pick up new product, instead, being able to purchase it at their next appointment.

I understand that you don't want a retail store being run from a residential home as parking and noise are always an issue, but denying a stylist from selling retail product to a customer at their appointment makes no sense and is not fair.

Please re-consider the restriction on retail sales for beauty salons or similar businesses.

Thank you,
[REDACTED] s. 22(1)

West Vancouver, BC
[REDACTED] s. 22(1)

From: [REDACTED] s.22(1)
Sent: Tuesday, March 22, 2022 6:25 PM
To: correspondence
Subject: [SUSPECTED SPAM] Business License Bylaw No. 4455, 2005, Proposed Amendment Bylaw No. 5176, 2022 "Support home-based businesses"
Attachments: LTR to Mayor and Council Members.2022-03-22.PDF

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Dear Mayor and Council Members,

Please accept attached letter in pdf format as my support for the above subject matter at the upcoming Public Hearing scheduled for March 29, 2022.

Respectfully yours,

[REDACTED] s.22(1)
[REDACTED]
[REDACTED]

s.22(1)

West Vancouver, BC

s. 22(1)

(Via email to "correspondence@westvancouver.ca" in pdf format)

March 22, 2022

Mayor Mary-Ann Booth, and
Councillors Craig Cameron, Nora Gambioli, Peter Lambur, Bill Soprovich, Sharon Thompson, and Marcus Wong

The Corporation of the District of West Vancouver
750 17th Street
West Vancouver, BC V7V 3T3

RE: Business License Bylaw No. 4455, 2005, Proposed Amendment Bylaw No. 5176, 2022 "Support home-based businesses"

Dear Mayor and Council Members,

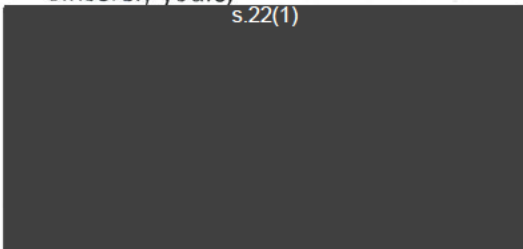
This letter addresses my support for Business License Bylaw No. 4455, 2005, proposed Amendment Bylaw No. 5176, 2022 "Support home-based businesses" which was tabled at the regular council meeting agenda held on February 14, 2022.

I have and operate a s.22(1) business s.22(1)
s.22(1) When I moved my residence to the District of West Vancouver from the District of North Vancouver s.22(1), I was surprised and inconvenienced that I was unable to obtain the business license from the District of West Vancouver because West Vancouver Bylaw prohibits s.22(1) as a home-based business, while I had no difficulty to obtain the same when I lived in North Vancouver.

This situation forced me to set up a shared office with my business associate s.22(1) to obtain a business license. I do not use this office at all in conducting my s.22(1) services, because s.22(1) "products" are not stocked in the office. My business discussion with clients is mostly carried through telephone and email online, and an actual meeting may take place at s.22(1)

The mode of conducting many businesses is rapidly changing with the advance of "online" technologies, regardless of adapting business practices under the current COVID pandemic situation. A s.22(1) service business is no exception, and thus I welcome and support the current proposed Bylaw amendment, not just for my interest in s.22(1) business but also the trend in increasing home-based business due to technology changes while respecting policies and necessary rules and regulations imposed by the local government.

Sincerely yours,
s.22(1)



From: [REDACTED] s. 22(1)
Sent: Monday, March 21, 2022 10:15 PM
To: correspondence; Mary-Ann Booth; Craig Cameron; Bill Soprovich; Peter Lambur; Nora Gambioli; Marcus Wong; Sharon Thompson
Cc: Western Residents Association
Subject: Hydro infrastructure - Bay Street and Royal, Horseshoe Bay

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Dear Mayor Booth and Council,

It was with great disappointment that I read the following in the February 17th district update:

There had been an expectation that, as part of the first phase of streetscape on Royal Avenue between Bruce Street and Bay Street, the utility lines on Royal Avenue would be moved underground. Owing to the extensive work associated with undergrounding the utility, including works that were not previously part of the project scope and budget, it is no longer feasible to pursue undergrounding for the foreseeable future.

The rats-nest of power lines in Horseshoe Bay looks like something from a bygone era - not the sort of view one would expect to discover when arriving at the gateway to our marine highway in one of the most picturesque settings in the world.

For three years the Horseshoe Bay community has been lead to believe that the eyesore on lower Royal Ave. and Bay Street would vanish during the streetscape process. This was further confirmed through discussions I had with Engineering in 2018/2019 during the first [REDACTED] s.22(1) sidewalk restoration, before the District stopped work for several months.

Could the District please clarify what work was not previously included as part of the District's scope and budget? The underground infrastructure was laid beneath lower Royal during Phase 1 of the Streetscape Project and the District is actively digging up the park and ultimately the sidewalks along Bay St. It seems unfathomable that the sidewalks along Bay Street won't be completed at some point during this year-long park upgrade, so the natural presumption would be that the power-line infrastructure would be buried at this time.

What has happened to the funds (\$1.5 million, as I recall) that were collected as part of the Westbank Community Amenity Contribution fund and specifically earmarked for power-line undergrounding? Why can these funds not be used to further this project? What is the state of the BC Hydro application grants that were submitted in 2018/2019? Was progress made with BC Hydro on the design and engineering for the undergrounding? Planning and engineering are not my forte, but it seems logical that these grant funds in conjunction with the \$1.5 million CAC contributions would have allowed this work to be completed in a timely manner and not pushed to an indefinite date in the future.

Horseshoe Bay has long been the most overlooked commercial district in West Vancouver. The community truly appreciates the scope of the work that has been done and continues to be done. However, it cannot be overly emphasized that Horseshoe Bay is also the only commercial area in the District of West Vancouver that still has unsightly above-ground hydro poles where marine birds rest and deposit their meals above diners enjoying take-out on the tables and chairs that have been set up in the bike lane.

It is imperative that the funds that were initially earmarked for undergrounding remain earmarked for Horseshoe Bay and used in a timely manner so that we aren't subjected to further disruptions a few years from now, along with wasted tax dollars when the sidewalks on Bay St. could potentially be dug up a second time to accommodate the inevitable.

I look forward to your thoughts.

Kind Regards,

s. 22(1)

s. 22(1)

West Vancouver

s. 22(1)

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, FEBRUARY 8, 2022**

Committee Members: S. Tsangarakis (Chair), J. Baxter, P. Bowles, B. Milley, K. Rosin, S. Swan; and Councillor P. Lambur attended the meeting via electronic communication facilities. Absent: R. Finley and E. Oram-Killas.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

Guest: Councillor S. Thompson attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 3:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 8, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the January 13, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

Councillor Lambur informed the members that Council will consider “Proposed Bylaw Amendment to Supporting Local Economy” at the February 14, 2022 Council meeting. Under this item, there is a proposal for zoning bylaw amendments to support home-based businesses that will enable artists with home-based studios to sell from their home. Staff will send the link to the staff report that outlines the bylaw changes for Council’s consideration. Members discussed attending the meeting to support the recommendation.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Arts Facilities Advisory Committee Update

Staff provided an update on the first Arts Facilities Advisory Committee's (AFAC) meeting on January 25 with new members, Terms of Reference (ToR), and work plan.

The AFAC reviewed their ToR and draft work plan with discussion and questions from new committee members and public regarding the committee's role in this phase of arts facility planning. Arts & Culture Advisory Committee (ACAC) discussed organizing a joint meeting with the AFAC once they have confirmed their work plan with Council approval. Staff will ask R. Finley, ACAC's representative on the AFAC, to raise the proposed joint meeting with the AFAC at an appropriate time when the AFAC has something to share.

It was Moved and Seconded:

THAT the Arts Facilities Advisory Committee Update be received for information.

CARRIED

6. Street Performer Pilot Project Update

S. Swan updated the members on a meeting with Maureen O'Brien, Executive Director of the Ambleside Dundarave Business Improvement Association (ADBIA) that included S. Habib and staff. S. Swan subsequently sent a proposal to the ADBIA for a pilot program with some budget options. This was submitted as a private proposal, not on behalf of the District or the Committee.

S. Swan also informed the Committee about a meeting with Park Royal's General Manager and Marketing Manager, who expressed interest in developing a program in Park Royal.

It was Moved and Seconded:

THAT the discussion regarding Street Performer Pilot Project Update be received for information.

CARRIED

J. Baxter left the meeting at 3:45 p.m. and did not return.

7. Affordable Rental Spaces for the Cultural Sector Update

Affordable rental spaces for individual artists and arts groups have been identified as a need for West Vancouver and have been discussed at previous ACAC meetings. SpaceFinder, managed by the BC Alliance for Arts & Culture, has been the most comprehensive, well-managed, and up to date source for Lower Mainland spaces for all arts disciplines. The Alliance has suspended the service due to financial and human resources. Another source is: thisopenspace.com/venues

The District has the Permissive Tax Exemption Bylaw (PTE) for organizations classified as charities, which, in return for tax exemptions, must provide their available spaces to other not for profit groups. The COVID-19 pandemic shut down a number of spaces in the community for periods of time and staff is not sure on the current situation for all organizations receiving PTE's.

Committee discussed ideas on how to make affordable rental spaces available to artists such as the development of a simple database, or a platform similar to VRBO or Airbnb that is self-managed, or how to check the spaces that could be made available by charities that receive tax advantages. The issue is also that West Vancouver has little to no industrial space with empty or usable spaces at low cost. Councillor Lambur offered to check with the British Pacific Properties about possibilities for rental spaces. All members agreed that further discussion about this topic is required.

It was Moved and Seconded:

THAT the discussion regarding Affordable Rental Spaces for the Cultural Sector Update be received for information and that further discussion continue.

CARRIED

J. Baxter absent at the vote

8. Staff Update

Staff reported on the following:

- The agenda for the next meeting will include the results of the Annual Committee Evaluation completed in 2021 for members to review and discuss.
- Planning is underway for all summer District events including the Bridge Festival and National Indigenous Peoples Day in June, Canada Day in July, Harmony Arts Festival in August, and other community-led events for spring and summer.
- The Ferry Building reopening is scheduled for early May. There will be a “ribbon cutting” event for funders and a separate opening reception for the first show, the annual exhibition of the Capilano University students’ design program.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

J. Baxter absent at the vote

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

10. NEXT MEETING

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for March 10, 2022 at 3 p.m.

11. ADJOURNMENT

It was Moved and Seconded:


THAT the February 8, 2022 Arts & Culture Advisory Committee meeting be adjourned.


CARRIED

J. Baxter absent at the vote

The meeting adjourned at 4:19 p.m.

Certified Correct:

_____  _____
Chair

_____  _____
Committee Clerk

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
MONDAY, FEBRUARY 14, 2022

Committee Members: Mayor M. Booth (Chair); Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, S. Thompson, and M. Wong attended the meeting via electronic communication facilities.

Staff: R. Bartlett, Chief Administrative Officer; C. Boy, Manager, Financial Planning; I. Gordon, Director, Financial Services; D. Powers, Director, Community Relations & Communications; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting via electronic communications facilities.

1. **CALL TO ORDER**

The meeting was called to order at 1:03 p.m.

2. **APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the February 14, 2022 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

Councillors Cameron and Wong absent at the vote

3. **ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the January 24, 2022 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

Councillors Cameron and Wong absent at the vote

Councillor Wong joined the meeting at 1:04 p.m.

Councillor Cameron joined the meeting at 1:13 p.m.

REPORTS / ITEMS

4. 2022 Budget – Public Engagement Update

Items discussed:

- the 2022 budget engagement period had one of the highest levels of participation with 57 residents attending two virtual budget sessions along with over 30 questions using the budget webpage and budget inbox
- Environmental levy was the most discussed topic
- a number of potential projects are listed and District of West Vancouver (“District”) staff and select committee members do not believe that a complete plan and green strategy is needed prior to establishing an Environmental Levy
- the proposed Environmental Levy of 1.00% would only raise \$800K which is not sufficient to address climate change issues and protect natural resources
- raising proposed Environmental Levy from 1.00% to 1.50%
- deferred asset maintenance still a concern especially with postponing facilities projects to focus on completing Municipal Hall renovations; discussion of raising proposed Asset Levy from 1.00% to 1.50%

Action items:

Committee requested a comparison of 2022 operating taxes in the other municipalities and asked if environmental levies were proposed in any of the municipalities.

Committee members confirmed that as Council members they would propose an Environmental Levy of 1.50% at that evening’s Council meeting. It was noted that there would be community support for an increased Environmental Levy, but not necessarily an increased Asset Levy as there was an absence of education on that piece.

Committee asked for more detailed information on the projects postponed in order to provide the \$1.5M in additional funding for the Municipal Hall renovation. Staff indicated that a list of projects would be provided.

District staff discussed the proposal to establish a statutory reserve for the Environmental Levy.

Committee members indicated that it would be helpful to set up a workshop with Council and possibility members of the public regarding environmental priorities for short term and long term environmental goals and the development of an environmental strategy.

Committee members requested that the Finance team present a summarized 2022 Budget PowerPoint for the budget discussion at the Council meeting to be held that evening, and staff indicated that they would provide the requested presentation.

It was Moved and Seconded:

THAT the report regarding 2022 Budget – Public Engagement Update be received for information.

CARRIED

5. Research on Pay Parking Options and Alternatives

C. Nelson (Manager, Procurement) reviewed the report and answered questions from the Committee.

Items discussed:

- Annual parking pass for West Vancouver residents
- Pilot pay parking for three West Vancouver destination parks
- Pay parking not to be implemented in any parks near business areas

It was Moved and Seconded:

THAT

- 1) The Finance and Audit Committee endorse the concept of pay parking at select destination parks; and
- 2) the following recommendation be forwarded to Council for their consideration on behalf of the Finance and Audit Committee:

THAT

- 1) *staff be directed to develop a plan to implement a two-year seasonal pay parking program in the following destination parks:*
 - *Lighthouse Park;*
 - *Whytecliff Park;*
 - *Nelson Canyon Park/Whyte Lake Trailhead; and*
- 2) *staff report back to Council with a plan to implement the two-year seasonal pay parking program.*

CARRIED

PUBLIC QUESTIONS

6. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

7. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for March 14, 2022 at 1 p.m.

8. ADJOURNMENT

It was Moved and Seconded:

THAT the February 14, 2022 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:02 p.m.

Certified Correct:

s. 22(1)
[Redacted Signature]

Chair

s. 22(1)
[Redacted Signature]

Committee Clerk

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, FEBRUARY 15, 2022

Committee Members: E. Fiss (Chair), P. Azarm Motamedi, A. Green, B. Kaiser, J. Wong; and Councillor P. Lambur attended the meeting via electronic communication facilities.
Absent: N. von Meyenfeldt.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 3:03 p.m.

2. Welcome and Introductions

Chair informed the committee that Sue Ketler, the new Director of Parks, Culture & Community Services, will attend a future meeting of this committee.

3. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 15, 2022 Public Art Advisory Committee meeting agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT

1. the January 11, 2022 Public Art Advisory Committee meeting minutes be adopted as circulated; and
2. the January 20, 2022 Navvy Jack Point Park & Weston Park Public Art Subcommittee meeting minutes be adopted as circulated.

CARRIED

Councillor P Lambur joined the meeting at 3:20 p.m.

REPORTS / ITEMS

5. Council Liaison Update

Councillor P. Lambur had no updates to report at this meeting.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

6. Navy Jack Point Park & Weston Park Public Art Subcommittee Report

A meeting was held with the Selection Panel (Panel) and shortlisted artists Catherine Chan and Ellie Niakan for both projects at Weston Park and Navy Jack Point Park. The artists will submit their final drawings with some revisions based on the meeting for Weston Park. This will be reviewed by the Panel and then approved by the Public Art Advisory Committee for Council's final consideration and approval.

Staff informed the committee that there are several issues regarding the proposal for the Navy Jack Point Park which was shortlisted by the Panel. Due to the complexities of the site which limit the type and location of any public art at the Park, the project proposed by the artists and shortlisted by the Panel cannot proceed. Members agreed that the concept proposed by the artists is not feasible in any format and a new call to artists may be required for the Navy Jack Point Park. The original Call to Artists/EOI did outline some of the restrictions on the site but did not clearly articulate concerns about sightlines and blocking views. This only became apparent and more clear with an on-site meeting of the Panel and artist team.

It was Moved and Seconded:

THAT

1. the proposal submitted by the recommended artists for Navy Jack Point Park be rejected; and
2. another call for artists be developed with more detailed information on technical and sighting limitations.

CARRIED

7. Ambleside Seawalk Public Art Update

Chair recapped previous discussions regarding potential locations for public art on the Seawalk considering the "necklace" concept for the new committee members. Eventually, a proposal outlining the "necklace" concept identifying existing and proposed locations for the area will be taken to Council for review and approval.

Chair mentioned the importance of keeping informed on the development of the Waterfront Concept Plan as well as issues around climate change/rising water levels.

Discussion was held about the priorities for the waterfront and the need to work closely with Parks to define locations, considering long-term plans. Committee agreed that the next step is to involve the Parks Department to discuss and understand the opportunities for public art on the waterfront.

It was Moved and Seconded:

THAT the discussion regarding Ambleside Seawalk Public Art Update be received for information.

CARRIED

8. Staff Update

Staff provided an update on a number of items:

- The Heritage Advisory Committee expressed an interest in the potential for temporary public art around the fence at Navy Jack House on Argyle Street. Members agreed the two committees should meet to discuss opportunities.
- The results of the Annual Committee Evaluation will be shared and discussed at the next meeting in March.
- The update of the Public Art Policy and Procedures will incorporate the existing Art Museum Collections Policy. The Art Museum has had a separate Collections Policy which will now be included as a separate chapter in the overall District Policy and Procedures so that all policies related to District public and municipal art are together. The Public Art and Municipal Art Collection Policy will be updated to include temporary public art and murals. Public Art Advisory Committee will have the opportunity to review the draft updates before they are presented to Council.
- On March 7th, the report requesting the additional budget for the Municipal Hall project will go to Council. Committee members are welcome to attend.
- J. Wong participated in a Selection Panel with members of the Squamish Nation and the Events Department to select a design for the Indigenous Street Banners project in Ambleside. J. Wong commented on the need to provide professional development opportunities to artists on how to create proposals responding to Calls to Artists, Expressions of Interest, etc. A discussion was held regarding the opportunity for arts organizations to offer workshops for emerging artists.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

L Anderson commented on three projects that could interest the committee in regards to public art development in partnership with the Heritage Advisory Committee. She thanked the committee for their work.

NEXT MEETING

10. NEXT MEETING

Staff confirmed that the next Public Art Advisory Committee meeting is scheduled for March 15, 2022 at 3 p.m.

11. ADJOURNMENT

It was Moved and Seconded:

THAT the February 15, 2022 Public Art Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:39 p.m.

Certified Correct:

s. 22(1)
[Redacted Signature]

Chair

s. 22(1)
[Redacted Signature]

Committee Clerk

From: Mark Panneton
Sent: Wednesday, March 16, 2022 10:25 AM
To: s. 22(1)
Cc: correspondence
Subject: RE: Council procedures bylaw -- amended Sept-29-2021 -- electronic meeting attendance

Good morning, s. 22(1).

Thank you for your email.

With regard to your first question, my understanding is that the Province's position on electronic meetings has shifted since the publication of that guidance document. On September 29, 2021, amendments to the *Community Charter* and *Local Government Act* took effect which enabled local governments to host regular and special Council meetings and public hearing either in-person, via electronic communication facilities, or in a hybrid format that combined both in-person and electronic participation. In a press release proceeding the enactment of this legislative change, the Ministry of Municipal Affairs noted the value in hosting meetings that include an electronic participation option (<https://news.gov.bc.ca/releases/2021MUNI0023-000898>). I confirm that the amendments to the Council Procedure Bylaw are congruent with *Community Charter* requirements.

Following Council's unanimous adoption of the Procedure Bylaw amendments, Council meetings will take place simultaneously in the Council Chamber and via electronic communication facilities (a hybrid format that allows for both electronic and in-person participation) unless Council otherwise resolves.

With regard to your second question, staff are actively working towards the resumption of in-person meetings. We hope to be back in the Council Chamber by the end of April/early May.

Sincerely,

-Mark

Mark Panneton he, him, his
Director, Legislative Services/Corporate Officer | District of West Vancouver
t: 604-925-7045 | westvancouver.ca



We acknowledge that we are on the traditional, ancestral and unceded territory of the Squamish Nation, Tsleil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

This email and any files transmitted with it are considered confidential and are intended solely for the use of the individual or entity to whom they are intended. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete all copies of this email and attachment(s). Thank you.

From: [Redacted] s. 22(1)
Sent: Saturday, March 12, 2022 4:02 PM
To: correspondence
Cc: Mary-Ann Booth; Sharon Thompson; Bill Soprovich; Peter Lambur; Marcus Wong; Mark Chan; Craig Cameron; Nora Gambioli
Subject: Council procedures bylaw -- amended Sept-29-2021 -- electronic meeting attendance

CAUTION: This email originated from outside the organization from email address [Redacted] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Your Worship,

The Provincial government published a guideline during 2020 outlining recommended procedures for electronic attendance. One of the guideline recommendations stipulates that the number of council members attending electronically be limited for any given council meeting. The guideline also stipulated the number of times that a council member can attend a council meeting electronically.

For details see,
https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/procedure_bylaw_guide_for_bc_local_governments_december_2020.pdf

With the lifting of emergency guidelines on Sept. 28, 2021, and the recent lifting of restrictions on attendance numbers for most private and public functions, and the restrictions on such activities as dancing during those functions, and in view of the lifting of the requirement to present a valid BC Proof of Vaccination on April 8, 2022, per the Provincial Health Officer, the public should be able to attend in person:

1. The Municipal Hall to conduct business with the local government face-to-face; and,
2. Regular Council Meetings, Open Special Council Meetings, and Public Hearings.

Will you confirm (a) that the amendments to the Council Procedures Bylaw of Sept. 29, 2021, conform to the provincial procedures bylaw requirements for local government (cf. URL above); and, (b) the date of the first Council Meeting or Public Hearing that will be conducted with Council members and the public present in person?

Your servant,
 [Redacted] s. 22(1)
 [Redacted] s. 22(1) West Vancouver, BC [Redacted] s. 22(1)

[Redacted] s. 22(1)

From: Heather Keith
Sent: Tuesday, March 22, 2022 8:19 AM
To: s. 22(1)
Cc: correspondence; Jim Bailey; Jenn Suggitt
Subject: Re: Council Correspondence: s. 22(1), March 10, 2022, RE: Tree Bylaw Violations

Dear s. 22(1),

Thank you for bringing your concerns this to the attention of the District, which were forwarded to me for response.

We appreciate your concerns related to the development activities at the property of s.22(1). There are retaining walls that have been approved under the building permit, including one at the back of the property and one along the front property line.

For reference, if excavation is required within the tree protection area; it is a requirement, under the Tree Bylaw, that a certified arborist is on site monitoring the work to ensure best management practices are followed for the protection of the tree and root system.

As you know, an arborist was not on site during the excavation for the retaining wall at the back of the property and, as a result, there was some damage to the root system. For this incident, staff pursued bylaw enforcement under the Tree Bylaw; required an assessment of the trees/roots by a certified arborist with remediation recommendations; and required that the remedial action be completed to the satisfaction of the District Arborist, to ensure that the trees will survive. This was all completed and inspected back in the summer/fall of 2021

During this incident and in several subsequent inspections by the District Arborist, it was explained to the contractor the requirements for tree protection and procedures for excavation near trees. Staff have been conducting regular site inspections on the protected trees.

With respect to the construction of the retaining wall along the front property line, staff are currently working with the contractor to ensure the protection of the trees on the boulevard. There is no tree permit for the removal of the cedar trees on the boulevard. The approved building plans show that these boulevard trees are to be protected and retained.

Staff have reviewed your requested actions and will look into your concerns further as we develop the Urban Forest Management Plan for the District, which includes a review of construction practices, with respect to tree protection, and whether improvements could be made to current practices. For your reference, there will be a public engagement process in early spring and we welcome your suggestions and feedback.

Kind Regards,
Heather

Heather Keith, M.Sc., R.P.Bio
Manager, Environmental Protection | District of West Vancouver
t: 604-921-2925 | westvancouver.ca

The Municipal Hall is closed to the public due to COVID, but we continue to provide service by email and phone.

From: [REDACTED] s. 22(1)
Sent: Thursday, March 10, 2022 6:51 PM
To: correspondence
Cc: Mary-Ann Booth; Craig Cameron; Nora Gambioli; Peter Lambur; Bill Soprovich; Sharon Thompson; Marcus Wong
Subject: Tree Bylaw Violations
Attachments: TreeBylaw.pdf

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

To Mayor and Council
Letter attached

s. 22(1)

West Vancouver, BC, s. 22(1)

March 10, 2022

West Vancouver Municipal Hall
750 17th Street
West Vancouver, BC V7V 3T3

Attention: Mayor Booth
Councillor Cameron
Councillor Gambioli
Councillor Lambur
Councillor Soprovich
Councillor Thompson
Councillor Wong

Dear Mayor Booth and Council,

Re: Non-compliance/Lack of Enforcement of West Vancouver Tree Bylaw
Tree Protection Barrier Requirements

The objective of this letter is to request that you investigate and take appropriate enforcement action regarding various West Vancouver Tree Bylaw tree protection barrier violations and prohibited encroachments into tree protection zones during property redevelopment. I am appealing to you as I have already exhausted all administrative avenues without success.

Background

I am a long time resident of West Vancouver. My family home, where I grew up and still live, is s. 22(1). Over the years, my neighborhood of modest homes on sloping lots and abundant natural vegetation has changed significantly as mature trees are felled and vegetation is stripped to improve views and maximize home size.

The changes you made to the Tree Bylaw in November 2020, reflected widespread community concerns regarding the need to preserve these large mature trees, as well as smaller trees of specific species, and to protect them from damage during property redevelopment. The Tree Bylaw's mandated retention of mature trees and the updates to the tree protection barrier requirements for such trees were particularly welcome for my block s. 22(1) in which only 10% s. 22(1) of the properties still have trees of sufficient size to qualify as protected under the bylaw. Of particular interest to me are the Tree Bylaw's protection provisions that could have prevented the damage and subsequent loss of a large fir on my property when an adjacent property was redeveloped to include retaining structures up to 10 feet high to support an above s. 22(1)

As the decision makers for the Tree Bylaw and its amendments, you will be concerned that several protected cedar trees at ^{s. 22(1)} are not receiving the protection you have afforded them. Three of the protected cedars, located within the right-of-way at the base of this property, have already suffered extensive damage to their root systems within the drip line of one tree and within the protection zone of all three trees due to the construction of a 6 foot high retaining wall supporting a level area at the elevation of ^{s. 22(1)}. Three other protected cedars, located on the boulevard adjacent to ^{s. 22(1)} have not been damaged to date, but could be subject to similar root and other construction activity damage if a retaining structure that is currently shown on the approved building permit plan is not prevented from being built.

Bylaw Enforcement staff have responded promptly to various complaints regarding the removal of tree protection barriers around both these groups of protected trees, and have pursued bylaw enforcement for violations of the Tree Bylaw related to the damage inflicted on the retained cedar trees during prohibited excavation within the tree protection zone. However, they have not addressed the ongoing and significant encroachment into the protection zone by the prohibited retaining wall, failure to reinstall the tree protection barriers around these trees and the lack of an Arborist on site during the entire period that protection barriers have been absent.

I am concerned that without your intervention, this practice of approving prohibited encroachments into tree protection zones during the issuance of building permits and the subsequent lack of enforcement by Enforcement staff, not only will endanger other “protected” trees your Tree Bylaw seeks to protect, but is already endangering the “protected” cedar trees on the boulevard adjacent ^{s. 22(1)}. Construction plans that accompany the approved building permit ^{s. 22(1)} contain a retaining structure similar to that which was constructed adjacent to the right-of-way. The significant damage inflicted on these right-of-way cedar trees has already weakened them and could ultimately kill them. Please do not let the boulevard cedar trees suffer a similar fate.

Action Requested

Please promote compliance with the Tree Bylaw and ensure that valued community trees receive the protection you provided them in the Tree Bylaw by:

- Preventing the construction of the retaining wall through the protection zone for the “protected” cedar trees on the boulevard adjacent ^{s. 22(1)}
- Ordering the removal of the encroaching retaining wall at the base of this property.
- Ensuring that all future plans accompanying approved building permits comply with all “Protection of Trees from Damage” requirements of the Tree Bylaw.
- Providing clear direction to Enforcement staff regarding authority to pursue non-compliance with Tree Bylaw tree protection requirements.

I would also be grateful if you would consider amending the Tree Bylaw to discourage the practice of deliberate damage with the intent to have the tree declared a hazard and achieve its removal. In such circumstances, instead of removal, could you please require the tree be retained as a wildlife tree.

I would be pleased to provide any additional information you may require as you consider the requests I have made. I can be reached by email at [redacted] s. 22(1) or by calling [redacted] s. 22(1) [redacted] s. 22(1)

Thank you for your consideration and in anticipation of hearing from you at your earliest convenience.

Yours faithfully,

[redacted] s. 22(1)

[redacted] s. 22(1)