

COUNCIL CORRESPONDENCE UPDATE TO JULY 27, 2022 (8:30 a.m.)

Correspondence

- (1) 177 submissions, July 20-25, regarding Development Permit 20-105 for 2452 to 2496 Marine Drive (Received for the July 25, 2022 Council meeting)
[To view submissions \(1\)\(1\) to \(1\)\(177\) please click this link](#)
- (2) 2 submissions, July 24 and 26, 2022, regarding Logging in the Upper Lands
- (3) July 24, 2022, regarding “Trying to hold a block aprty”
- (4) Kay Meek Arts Centre Society, July 25, 2022, “Kay Meek Arts Centre Announces New Executive Director”
- (5) July 25, 2022, regarding “Proposed Waterworks Regulation Bylaw # 4490 2006 Amendment Bylaw 5189 2022”
- (6) July 26, 2022, regarding “25th and marine Drive”
- (7) Committee and Board Meeting Minutes – West Vancouver Memorial Library Board meetings April 20, May 18, and June 15, 2022; and Arts Facilities Advisory Committee meeting May 11, 2022

Correspondence from Other Governments and Government Agencies

- (8) P. Weiler, M.P. (West Vancouver-Sunshine Coast-Sea to Sky Country) (2 submissions), July 20, 2022, regarding Federal Programs and Initiatives

Responses to Correspondence

- (9) Community Relations Liaison, July 20, 2022, response regarding “An Option for the Power Poles in Horseshoe Bay”
- (10) Manager of Park Planning & Development, July 20, 2022 response regarding “Ambleside Basketball Court Follow Up”
- (11) Manager of Land Development, July 25, 2022, response regarding “Delay Dundarave development due to traffic discrepancies: Petitions, Letter of Explanation”

From: Paul Hundal [REDACTED] s. 22(1) >
Sent: Sunday, July 24, 2022 10:12 AM
To: correspondence; Mary-Ann Booth; Bill Soprovich; Peter Lambur; Nora Gambioli; Craig Cameron; Sharon Thompson; Marcus Wong
Subject: Objection to Logging plans in the Upper Lands slated for this fall

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To Mayor and Council,

Re: Objection to Logging plans in the Upper Lands slated for this fall

We have serious concerns about staff proceeding with the pilot project to selectively log six hectares above the power lines east of Brothers Creek this fall. I have already expressed concerns that the risk being mitigated, of a catastrophic fire on the North Shore, is so small that this whole project is a poor use of funds. The response I've heard was that the provincial government is funding this initial project. However, our examination of the detailed logging plans reveals more safety and ecological concerns that need to be considered. I believe the thinning itself in this forest will increase the risk of blowdown of trees that will present a new safety hazard to the people walking the Trans-Canada Trail that runs through the proposed cut block. The removal of trees that support other trees combined with increased wind blowing through the new gaps created is sure to increase the risk of blowdown which will open up the canopy even further. Also removal of all the understory trees takes away the natural means that a coastal forest heals itself after an event like a windstorm. Your plan takes away all the understory trees of the forest that replace blown down or damaged trees. This is like killing the children before they can replace the adults.

The whole concept of opening up the canopy to reduce the risk of fire is highly questionable. There are forest scientists like Chad T. Hanson south of the border who hotly dispute this modeling (see Smokescreen, 2021). These are just models that have not been proven scientifically to reduce the risk of initiating fires in the short or long run. We challenge staff to produce proper studies that prove this plan will reduce the risk of a fire starting. Instead it is counterintuitive because in the interior, where fires are a part of the natural ecology, the canopies of the forests are naturally more open. The coastal forests on the other hand have far denser canopies and less fire history. Gap regeneration, not fire, is the natural way these temperate rain forests replace themselves on the coast. The dense canopies on the coast create a moist, cool microclimate that makes ignition of fires far less likely and harder to spread because the "fuel" on the ground is moisture-laden or with moss growing on it. It therefore doesn't make sense to deliberately open up the canopy through logging when that will let in more sunlight reaching the forest floor to dry out the wood, and increase heat at the ground level.

There is another element of this pilot project we strongly object to. When I looked at the detailed plans, I discovered that you will be targeting young mature Douglas-fir. Over half the Douglas-fir will be logged (see graph from "prescription" plan below). This makes no ecological sense since these are the most stable, longest living trees in the forest. Douglas-fir is the most fire-resistant tree species in these Temperate Rainforests because of its thick and heat-resistant bark. Logging Douglas-fir only makes sense from a commercial logging perspective because Douglas-fir are also the most commercially valuable species in the proposed cut block. So this begs the question, is the priority commercial logging or the ecological health of the forest? Staff have chosen the commercial logging option which can increase soil

disturbance and hydrological damage because they have to haul whole logs out to be sold. This raises the question, is Council supporting making this a commercial logging operation? If so, why wasn't this voted on publicly?

Species and Diameter Class	Average Crown to Base Height (m)	Average Tree Height (m)	STEMS PER HECTARE (sph)			VOLUME PER HECTARE (m ³ /ha)		
			Existing	Cut	Leave	Existing	Cut	Leave
Layer 1 (> 27.5 cm dbh)*								
Cw	5 - 8 m	34.5	76	9	67	127	6	121
Hw	8 - 15 m	36.7	360	29	331	536	23	513
Fd	10 - 15 m	24.5	19	11	8	12	7	5
Ba	7 - 15 m	35.5	30	10	20	41	7	34
Dead	n/a	14.5	28	10	18	17	1	16
Total Live	7 - 12 m	32.8	485	59	426	716	43	673
Total All Species	7 - 12 m	32.8	513	69	444	733	44	689
Total Conifers	7 - 12 m	32.8	485	59	426	716	43	673

It is completely unacceptable for any of the Douglas-fir in that stand to be logged. They are less likely to blow down because of their superior root stability and they will outlive all the other trees reaching enormous size. This adds much greater "resilience" to the forest over time. That won't happen if you log out the young mature Douglas-fir now. We are lucky to have those Douglas-fir mixed in the stand to provide long term stability and resistance to windthrow. They don't easily grow back naturally under a dense canopy but they have survived here. They are also better suited to climate change as they thrive in places like Oregon which has a hotter climate. That said, it is arguable climate change will bring more rain to the south coast which will reduce fire risk.

We are asking that Council seek an independent review by a forest ecologist chosen by conservationists to assess the appropriateness of these plans before any cutting takes place. People have fought for decades to protect the forests in the Upper Lands. Many Councillors over the years, including those on Council now, have supported protection. Please do not let staff unilaterally undermine that protection now. So much is not known about forest ecology. It is by no means a precise science because we do not see billions of dollars spent every year on research like we do in the medical sciences. In more recent years scientists have discovered processes which we never knew existed like the connections between trees through mycorrhizal networks. So in our opinion there are no true experts in this field because not enough is known. The "prescriptions" are based on modeling that are just working hypotheses. They have yet to be proven through scientific rigor over time. Our analysis above is similarly a hypothesis but there is a lot more science proving the superior resilience of naturally growing Douglas fir to support retaining all those trees and I urge you to rethink these plans now and stop any logging until a fair and thorough process has been followed that directly includes the conservation community and the public.

We strongly suspect the provincial government is pushing this as a make work project for forestry workers but that is not an acceptable justification for logging the Upper Lands. Please stop this logging project now.

Paul Hundal, President [PLEASE DO NOT REDACT NAME]
 Old Growth Conservancy Society
 P.O. Box 91053,
 West Vancouver, BC V7V 3N3

From: Paul Hundal [REDACTED] s. 22(1) >
Sent: Tuesday, July 26, 2022 7:55 AM
To: correspondence
Subject: Questions for staff and Council as per July 25 2022 Council Meeting

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As asked last night July 25 2022 during Question Period at Council, I am asking the following three questions which I understand you will answer within two weeks:

1. What date is the logging east of Brothers Creek scheduled to begin this fall?
2. Have the logging contracts been signed for this work?
3. Will you reconsider this decision to log if new information was presented regarding the appropriateness of logging in the Upper Lands?

I look forward to your response.

Paul Hundal [DO NOT REDACT NAME BUT DO REDACT ADDRESS]

[REDACTED] s. 22(1)

West Vancouver ,BC

[REDACTED] s. 22(1)

From: s. 22(1)
Sent: Sunday, July 24, 2022 12:27 PM
To: correspondence
Subject: Trying to hold a block aparty

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Hello Mayor and Council. We were hoping to organise a block party on our street, but have discovered the rules and charges for closing the street for a few hours are horrendous, so we have given up on the idea. We have a lovely new s. 22(1) family on our block, whose idea this is, and we were all in favour of the plan. However, the \$300 charge plus \$100 for insurance, numerous forms to fill in, and other ridiculous rules, have quite put us off, so we will have to hold it on a driveway, which is less fun and more dangerous. Our street was closed for hours last week for some pot hole filling, but we are discouraged from neighbourly activities by ridiculous rules and charges.

I am disappointed that you are discouraging attempts by local people to be friendly, and get to know each other better. Why is all this bureaucracy necessary?

I look forward to an explanation.

I live at s. 22(1), West Vancouver.

s. 22(1)

From: Betsy Gibbons [REDACTED] s. 22(1)
Sent: Monday, July 25, 2022 9:42 AM
To: correspondence
Subject: [BULK] Kay Meek Arts Centre Announces New Executive Director

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Good morning Mayor and Council - I am so pleased to advise you we have selected a new Executive Director for the Kay Meek Arts Society. A press release will go out this afternoon. We had an exceptionally thorough national search conducted by Marty Bragg and Associates who specialize in the arts sector. We had the luxury of nine very viable candidates whom we narrowed to three for interview with the search committee of the board and with the Kay Meek team. All were impressive but we unanimously agreed on Jon-Paul as our new Executive Director. All references supported our choice. We welcome Jon-Paul on August 15th and look forward to introducing him to our community as we launch our new season.

Cheers

Betsy Gibbons, Chair

[REDACTED] s. 22(1)

[View in browser](#)



Kay Meek Arts Centre names Jon-Paul Walden as new Executive Director



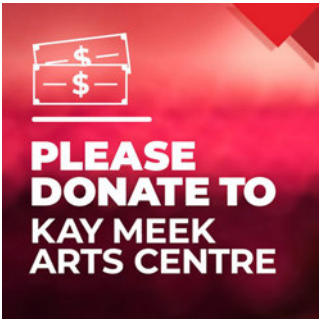
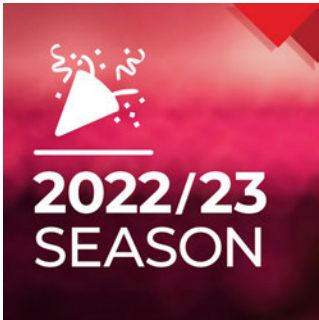
The Board of Directors is pleased to announce the appointment of Jon-Paul Walden as Executive Director. He takes up the position on August 15.

Jon-Paul Walden has held leadership positions for the past 20 years at numerous live venues; including the Evergreen Cultural Centre, Keyano Theatre Arts Centre, the Vogue Theatre, and most recently The Vancouver Convention Centre. He has served on committees and arts boards across the province helping to build on the arts and culture in each of the positions he has held.

His background as a musical performer, starting at a very young age, with notable performances in Canada and the USA, has helped developed a deep understanding of the importance of arts and culture for youth and community. Jon-Paul holds a Bachelor of Arts from UBC, an MBA from York University as well as a hospitality management certificate from Cornell University.

"The Board is thrilled to welcome Jon-Paul to Kay Meek." said Betsy Gibbons, Chair, Board of Directors. "Jon-Paul brings a great wealth of experience from the many arts organizations he has led in the past, both as an executive and as a serving board and committee member. Recently Jon-Paul was Executive Director of the Evergreen Cultural Centre in Coquitlam for 10 years. We know his extensive knowledge of the performing arts and his broad community leadership will benefit the Kay Meek as well as our supporters and patrons."

"I am extremely excited about the appointment as Executive Director at the Kay Meek Arts Centre," said Jon-Paul Walden. The Kay Meek is not only an incredible building, but comes with a recognized history of fantastic programming, astute management and a forward thinking artistic perspective. The work done prior to the pandemic and throughout the pandemic has set the stage for the Kay Meek to once again become a visionary leader in the Performing Arts."



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West Vancouver BC
V7V 2G7



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From: [Redacted] s. 22(1)
Sent: Monday, July 25, 2022 11:45 AM
To: correspondence
Cc: Mary-Ann Booth; Marcus Wong; Bill Soprovich; Nora Gambioli; Sharon Thompson; Peter Lambur; Craig Cameron
Subject: Proposed Waterworks Regulation Bylaw # 4490 2006 Amendment Bylaw 5189 2022
Attachments: July 25 2022 Letter to Mayor &c Water Utility Capital Reserve.pdf

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Your Worship,

As you consider the above captioned amendment bylaw and the setting of Water Utility user fees and charges, take note of the variances between the Capital Expenditure actual and budget amounts that have accumulated to the sum of \$16.2 million as at 12/31/2021, which amounts were raised through the levying of user fees and charges and which are not credited to any statutory capital reserve fund as they should be for the purpose of funding future Water Utility fixed capital asset renewal and replacement expenditures and the increasing backlog of fixed capital assets that but for the under-expenditure in past years would otherwise have been addressed.

In the appended letter (PDF format), I argue for the establishment of a statutory capital reserve fund for the purpose of accruing under-expended capital expenditure funds raised via the Water Utility user fee levies of the past four fiscal years and in the current and future fiscal years to ensure that those monies raised from the ratepayers go the purpose for which those monies were originally raised for, i.e., to renew and replace the fixed capital assets of the Water Utility and Waterworks system upon which the viability of our community vitally depends.

Yours sincerely,

[Redacted] s. 22(1)
 [Redacted] s. 22(1)
 West Vancouver, BC
 [Redacted] s. 22(1)

[Redacted] s. 22(1)

Enc.

July 25, 2022

District of West Vancouver

750 17th Street

West Vancouver, BC

V7V 3T3

Your Worship,

re: Proposed Waterworks Regulation Bylaw # 4490, 2006, Amendment Bylaw # 5189, 2022

A review of the quarterly financial reports for years 2018, 2019, 2020, and 2021, and the annual budget for 2022, and the audited financial report for the year ended 12/31/2021, indicates that the whereas the budgets for those years show that the actual capital expenditures fell far short of the budgeted amounts for capital expenditures, and whereas the Waterworks Regulation Bylaw sets the water usage fees and water utility base fees on the basis of the Water Utility annual budget adopted by Council each year, and whereas the operating surplus in each of the years listed is the result of under-expenditure of revenues for the renewal and replacement of fixed capital assets, and whereas it has come to the attention of the undersigned that the operating surpluses accrued are credited to unappropriated accumulated surplus rather than being set aside in a statutory capital reserve established for the purpose of funding capital expenditures for renewal and replacement of aging Water Utility fixed assets, it is the opinion of the undersigned that establishment of a capital reserve fund pursuant to Part 6 of the Community Charter, Division 4 “Reserve Funds”, section 188 “Establishment of Reserve Funds” for accounting for and controlling such operating surpluses to preserve such revenues for the purpose that those revenues were raised for is an urgent necessity in light of the aging capital assets that support the Water Utility.

As of the end of fiscal year 2021, the cumulative variance of actual to budget of capital expenditures in years 2018 through 2021, totalled \$16.2 million. Based on reasonable estimates of actual vs. budgeted capital expenditures for fiscal years 2022 and 2023, the cumulative variance of actual to budget of capital expenditures will likely have risen to \$21.1 million by the end of 2023. These amounts are comparable to the balance held to the credit of the Endowment Fund, but unlike those monies credited to the Endowment Fund, the accumulated variances of actual to budget of capital expenditures for the Water Utility are not set aside in a statutory capital reserve fund for the purpose of funding capital expenditures for the renewal of the Water Utility fixed capital assets on which the operation and performance of the Water Utility depends. The accumulated variances of actual to budget capital expenditures are added to unappropriated accumulated surplus and as such those revenues not expended on capital asset renewal and

replacement in the year in which the revenues were received are available for use to any of the purposes that Council and Staff deem appropriate at their sole discretion.

Those revenues raised by user fee levies for a capital purpose relating to the renewal and replacement of Water Utility fixed capital assets that are not used for that purpose in the year the revenues were raised, should be credited to a statutory capital reserve for use in future years. The establishment of a capital reserve for this purpose by bylaw in accordance with s. 188 of the Community Charter would (i) be consistent with the practice established for the General Fund capital asset statutory reserve funds, (ii) provide assurance to the ratepayers that the monies paid to the District pursuant to the Water Utility user fees are not being diverted to another purpose unrelated to the Water Utility capital asset renewal and replacement, (iii) provide visibility to the public and the ratepayers of the amounts set aside for the Water Utility capital asset renewal and replacement in a consistent and predictable manner, and (iv) provide a means of improving and enhancing the preparation of annual budgets and management control of monies raised from user fees and other revenue sources related to the Water Utility.

The proposed capital reserve for the Water Utility is consistent in purpose to the General Fund's three statutory capital reserve funds, and it would serve a parallel purpose dedicated to a suite of capital assets that perform an essential service to the community without which the community would not be viable.

I strongly recommend that the Water Utility capital reserve fund be established (a) to receive (i) the accumulated variances of actual to budget capital expenditures from fiscal years 2018 through 2021, (ii) current year and future year variances of actual to budget capital expenditures, (iii) interest earned on balances in the fund, (iv) amounts that Council shall dedicate to the capital reserve fund from revenues raised by the Water Utility through user fees, contributions and other sources, and (b) to fund renewal and replacement of existing and future fixed capital assets of the Water Utility.

Tables listing variances of actual to budget capital expenditures and estimates for the past four years plus the current budget year and next budget year, Water Reserve Fund positions for the same six years, and the estimated unpublished cumulative unappropriated operating surplus net of transfers to the Water Reserve Fund, are annexed for convenient reference.

Yours sincerely,

s. 22(1)

s. 22(1)

West Vancouver, BC

s. 22(1)

enc.: Annex 1

Annex 1: Water Utility Fund – Capital Expenditures – Variances Actual:Budget

Chart 1: Utility Budget Variances – Capital Expenditures – Budget versus Actual

DWWW – Water Utility Capital Expenditures	Year 2018	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Average 2018-21
% Variance to Budget	-50.8%	-46.1%	-65.8%	-57.1%	-11.3% (f)	-46.2% (e)	-54.9 %
\$ Variance to Budget	-2.68M	-2.75M	-4.98M	-5.76M	-1.14M (f)	-3.76M (e)	-10.1 M
Cumulative \$ Variance	-2.68M	-5.43M	-10.4M	-16.2M	-17.3M (f)	-21.1M (e)	

Chart 2: Utility Reserve Positions

DWWW – Water Utility Water Reserve Fund (,000)	Year 2018	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Cumulative 2018-23
Opening Balance	204	2,763	6,537	10,339	6,768	6,770 (e)	204
Transfers in	2,555	4,180	5,915	4,266	2,697 (e)	8,220 (e)	27,833 (e)
Interest earned	4	83	105	92	72 (e)	73 (e)	429 (e)
Transfers out	-	-489	-2,218	-7,929	-2,768 (e)	-8,263 (e)	-21,667 (e)
Ending Balance	2,763	6,537	10,339	6,768	6,770 (e)	6,800 (e)	6,800 (e)

Chart 3: Unpublished Operating Surplus Positions of the Utilities

DWWW – Water Utility Accumulated Surplus (,000)	Year 2018	Year 2019	Year 2020	Year 2021	Year 2022	Year 2023	Cumulative 2018-23
Opening Balance	-	-	489	2,707	10,636	13,404 (e)	-
Transfers in	-	-	2,218	7,929	2,768 (e)	8,263 (e)	21,667 (e)
Interest earned	-	-	-	-	-	-	-
Transfers out	-	489	-	-	-	-	-
Ending Balance	-	489	2,707	10,636	13,404 (e)	21,667 (e)	21,667 (e)

Notes:

- (e) Estimated by the writer based on prior four years experience of variances actual:budget.
- (f) Forecast taken from the DWV Quarterly Financial Report(s) and Water Utility Budget(s).

From: s. 22(1)
Sent: Tuesday, July 26, 2022 3:53 PM
To: correspondence
Cc: s. 22(1)
Subject: 25th and marine Drive

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To the Council and the Mayor,

I believe that those opposing the development proposal in Dundarave are misrepresenting the purpose of the development. Without this development, the small changes the project at 25th and Marine Drive will benefit from would never take place. Additionally, although the changes may be minor, they may be the reason why a few hundred people make a trip to the area and invest in the local economy.

The project profile clearly outlines the benefits, socially and economically, of the development and people need to realize that they are trying to do this for the benefit of the residents as well as the new residents that will live in the condos. The opposition needs to stop and think of the overall picture and realize that change is inevitable. The only way that the city is going to develop is through projects such as this. De facto, I applaud IBI Group for taking the initiative to propose such a project in a town where some businesses are struggling to make ends meet because of the lack of positive energy and vibrancy.

With all my Support,

s. 22(1)

s. 22(1)

s. 22(1) vancouver

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Sincerely,

s.22(1)

s. 22(1)

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WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

April 20, 2022, 7:00 p.m.

Welsh Hall

Present: A. Nimmons [Chair], C. Garton, D. Diedericks, P. Cottier, N. Gambioli, R. Fisher, A. Krawczyk, S. Sanajou, R. Shimoda, J. Sidhu, T. Wachmann, L. Yu, F. Zhu

Staff: S. Felkar, S. Gill, S. Hall, S. Dale, S. Barton-Bridges, R. Hinmueller, T. Matsuzaki

1. Call to Order

The meeting was called to order at 7:03 p.m.

2. Approval of Agenda

Moved by: R. Shimoda

Seconded by: F. Zhu

THAT the Agenda be approved

CARRIED

3. Approval of Consent Agenda

The following amendment was made to the Agenda:

- Remove Q1 Operating Stats from the Consent Agenda. This item will be brought forward at the May 18, 2022 Board meeting.

Moved by: A. Krawczyk

Seconded by: D. Diedericks

THAT the Consent Agenda be approved as amended.

CARRIED

4. Business Arising from Minutes

None.

5. Director

a) Update

S. Hall provided an update of her report and highlighted the following:

- In-person programs were restored at the start of April; and,
- TED Talks returned in-person in the Welsh Hall with an appreciative audience.

A. Nimmons mentioned that Climate Writer in Residence: Katlià (Catherine) Lafferty's time at the library has drawn to a close and suggested sharing what we have learned from Katlià with other libraries.

R. Shimoda commented on the Library's first official adult Mason Bee lecture and house lending program and mentioned that it was a success.

b) Merging of the Help Desk

R. Hinmueller and T. Matsuzaki provided an update on the merging of two service points to create the main floor Help Desk, which was completed in January. Feedback from staff and patrons so far has been positive. This was a major undertaking and was done as part of the overall structural review changes.

On behalf of the board, A. Nimmons expressed appreciation and gratitude to all staff involved.

J. Sidhu asked about the drop in enquiries in the quarterly statistics. S. Hall noted that the Q1 statistics warrant a deeper analysis, so they will come back to the May meeting. One factor we are aware of is that staff have expressed concerns with our electronic form. We are aware there is a significant undercount.

L. Yu expressed concern with regards to the location of the new Help Desk and commented that the courtyard is not visible to patrons. S. Hall noted that this is a temporary location and the permanent structure will be discussed as part of the space planning project.

6. Governance

a) Board Policy Update

As per the Board memo circulated, a series of small changes to Board policy were proposed.

Moved by: R. Shimoda

Seconded by: L. Yu

To approve the usage of gender-neutral language throughout the policy manual.

CARRIED

Moved by: R. Shimoda

Seconded by: L. Yu

To update the policy on meetings to permanently enable electronic meetings as an option for meeting.

CARRIED

Moved by: R. Shimoda

Seconded by: L. Yu

To update references to overdue charges.

CARRIED

b) Remembrance Day – Library Opening

S. Hall advised that the Friends are requesting the Library Board to reconsider keeping the Library open on Remembrance Day, November 11, 2022.

The Board spoke to the educational component and discussed collaboration opportunities through the School Board.

The Board endorsed keeping the Library open on Remembrance Day and A. Nimmons will respond to the Friends of the Library.

7. Strategy

a) Q1 Business Plan Update

S. Hall reported on the progress of these goals noting that most projects are on track and spoke to the simplified formatting making the information easier to digest.

8. Finance

a) 2021 WVML Year End Report

R. Shimoda reviewed the 2021 Year End Finance Report and noted that it is provided to the Board for information.

R. Shimoda advised that an unusual number of staff vacancies occurred during the year, due to internal promotions, retirements, approved leaves, and staff departing for external opportunities. These changes resulted in savings but are of a one-time nature.

9. Infrastructure Committee

A. Krawczyk reported on the following projects:

- The 2nd Floor Youth Washroom renovations is complete and the washrooms are fully accessible to the public;
- The cooling tower/chiller replacement project is on schedule and should be completed in the next few weeks;
- A third heat pump is proposed for the perimeter heating upgrade and it will result in significant greenhouse gas emission savings; and,
- A workshop with Urban Arts Architecture Inc. is scheduled for May.

a) Permanent Community Demonstration Garden Proposal

A. Krawczyk provided an overview for the proposed dedicated one-third rooftop parking lot conversion to a permanent Community Demonstration Garden. This garden expansion would house additional garden planter boxes, a rainwater harvesting system, a composting system, and a mason bee hotel.

R. Shimoda questioned if the Library has EpiPens available. The library does not have them at this time. However Mason bees do not sting.

L. Yu noted that new safety considerations might arise in winter, when parking and garden uses are adjacent. S. Hall will pass this on to staff.

L. Yu questioned who would maintain the garden. S. Hall advised that the master gardeners have agreed to support this and noted that the planters are self-watering.

N. Gambioli mentioned that the Seniors' Activity Centre have gardening workshops and suggested the Library collaborate with the Senior's Activity Centre on these workshops.

In response to a question from the Board, S. Hall advised that there appears to be sufficient parking. To date we have not received any complaints about parking due to the rooftop garden.

Moved by: A. Krawczyk

Seconded by: T. Wachmann

To dedicate approximately one-third of the rooftop parking lot for a permanent community demonstration garden.

CARRIED

10. Engagement Committee

J. Sidhu spoke to the importance of advocating for the Library and making personal connections. The Community Relations Opportunities calendar for 2022 will be updated and if there is an event that a Board member would like to attend, please contact S. Dale. Sarah BB will download this document in SharePoint.

A. Nimmons mentioned that he had an informal engagement with Robert Bartlett, CEO, to discuss fine free fees and commented on the strong alignment with the District of West Vancouver.

11. Council Update

N. Gambioli provided an updated highlighting the following:

- Lime's e-bike share system will be expanding to West Vancouver in Spring of 2022 and twenty-five "Lime Grove" or dedicated parking locations are being proposed.
- A survey to help inform future park planning at Klee Wyck Park will be open from April 8-May 2.
- A survey to help staff develop an Urban Forest Management Plan to protect, enhance, and maintain the health of West Vancouver's urban forest over the next fifteen years will be open until May 9, 2022.
- A Development Permit for the redevelopment of 2195 Gordon Avenue (just north of the Wet Vancouver Ice Arena);
- A Development Permit is under review for the Inglewood Campus of Care redevelopment. The proposal is to redevelop the site with seniors' care and housing.
- A Development Permit for 671, 685, 693 Clyde Avenue and 694 Duchess Avenue (just north of Park Royal Shopping Centre). The proposed rental units are referred to as "micro-units" due to the limited proposed floor area of the units and requires Council approval.
- The upcoming Cypress Village proposal; and,
- The 2022 General Local Election will take place on Saturday, October 15, 2022 and questioned if the Library would like to partner with the School District to educate first time voters.

12. New Business

None.

13. Date of Next Meeting

Wednesday, May 18, 2022, 7 p.m.

14. Adjournment

Moved by: A. Nimmons

Seconded by: F. Zhu

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:40 p.m.

All documents distributed at the meeting are available for perusal upon request.
s. 22(1)

Alastair Nimmons
Chair, West Vancouver Memorial Library Board



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

May 18, 2022, 7:00 p.m.

Welsh Hall

Present: C. Garton [Acting Chair], D. Diedericks, P. Cottier, N. Gambioli, R. Fisher, A. Krawczyk, S. Sanajou, R. Shimoda, J. Sidhu, T. Wachmann, L. Yu

Regrets: A. Nimmons [Chair], F. Zhu

Staff: S. Felkar, S. Gill, S. Hall, S. Dale, S. Barton-Bridges, T. Matsuzaki, K. Sakamoto

1. Call to Order

The meeting was called to order at 7:03 p.m.

2. Approval of Agenda

The following amendment was made to the Agenda:

- Remove Draft 2021 Impact report from the Consent Agenda and move this item to the Director's Update.

Moved by: L. Yu

Seconded by: R. Shimoda

THAT the Agenda be approved as amended.

CARRIED

3. Approval of Consent Agenda

Moved by: T. Wachmann

Seconded by: P. Cottier

THAT the Consent Agenda be approved.

CARRIED

4. Business Arising from Minutes

None.

5. Council Update

N. Gambioli provided an updated highlighting the following:

- In-person Council meeting have resumed as of May 9, 2022;
- A survey on the future of District community services and recreation programs will be open until Tuesday, May 31, 2022 at 4 p.m.;
- Phase 3 of Planning the Upper Lands: Creating a Sustainable Urban Community in Cypress Village and Protecting Lands in Eagleridge is underway and an online question form will be open until Friday, May 20, 2022 at 4 p.m.;
- BC Youth Week was May 1-7, 2022 and a mock Council meeting was held for youth. She highlighted a report where youth in the community expressed concern regarding not enough opportunities to gain work experience in West Vancouver and the issue of poverty and the cost of electronics. She suggested contacting the Youth Services & Community Recreation Manager for this report;
- Rabbit Lane: Douglas Coupland exhibition at the West Vancouver Art Musuem;
- West Vancouver's Bridge Festival is taking place at Ambleside Park on June 3-4; and,
- The 2022 Sneakers Ball with Queer as Funk on Saturday, June 4, 2022 is a fundraiser for the Kay Meek Arts Centre.

6. Director

a) Update

S. Hall provided an update of her report and highlighted the following:

- The provision of Interlibrary Loan service is a special service provided to West Vancouver residents, WVSS students and staff, and District employees. At times, the library has extended this service to people residing in other library catchments, however due to workload, as of June 1 this will no longer be the case, bringing us in line with the majority of BC Libraries;
- The North Shore Writer's Fest is an annual event hosted by NS Libraries and funded by the Friends of the Library. This year's line-up featured Kim Thúy, David A. Robertson, Tetsuro Shigematsu, Amber Dawn, and the return of the (in)famous literary trivia evening hosted by Grant Lawrence. For planning stability, it was once again a mostly virtual event, though we look forward to a return to in-person events in the future;
- The Friends of the Library Shred-It event was held on Saturday, May 14;
- Adopt-a-Fish, hosted in partnership with the West Vancouver Streamkeepers, was a huge success, with over 300 smolts released into the river, and many families attending;
- Upcoming Event: Climate Change and Your Health: Dr. Melissa Lem in conversation with Dr. Kaylee Byers;
- Sarah Felkar has been elected the incoming BCLA treasurer;
- Sarah Felkar also organized two privacy compliance trainings for BC Public Libraries through BC's Privacy Compliance and Training branch. This training was

highly relevant and nothing similar had come forward to libraries in several years;

- The EDI Steering Committee has recommended two initiatives, which will move forward:
 - Mental wellness sessions for staff with a trained facilitator
 - Baseline anti-oppression / anti-implicit bias training, which will be the main training in our annual staff development day in the fall. This year, we will host the training twice, to enable participation by casual staff without a whole library closure.

b) Fines Free Initiates

S. Felkar provided a brief update on the elimination of late fees as of May 3, 2022.

She advised that patrons will still be charged for holds that are not picked up within seven days, for items that are lost or damaged, and for items borrowed from other libraries through Interlibrary.

The Board congratulated staff for advocating and achieving this elimination of a fundamental barrier to service and also expressed appreciation to the District.

c) Draft 2021 Impact Report

S. Barton-Bridges provided an overview of the design and layout of the draft 2021 Impact report. She noted that subtle design elements, like theme-based colours that unify the concepts have been included. Overall, the design is brighter, with more white space, to enable the reader to focus on the main messages.

The Board congratulated Sarah and her team on a job well done.

d) Q1 Statistics – Deeper Analysis

S. Hall provided an analysis on the Q1 Statistics highlighting the following:

- Areas of growth: Open hours, new cards; and, visits (physical and virtual);
- Holding Steady: E-content downloads; and, database/learning product views; and,
- Areas with a drop: Program attendance, physical circulation (DVDs and Accessible services), and enquires.

S. Hall spoke to external benchmarking and mentioned that provincial reporting can have a several month delay and the Provincial stats are currently only available for 2020.

S. Hall welcomed the Board to provide their thoughts to her and she will report back in the next quarter.

- e) Climate Future Wrap-Up
<https://youtu.be/ozlMbRzE7gw>

K. Sakamoto spoke to Climate Writer in Residence, Katlià (Catherine) Lafferty, and her time spent at the Library. Katlià gave voice to the climate emergency with an Indigenous perspective, both through her writing and through planning events and workshops for Library patrons, including youth and seniors. She also spent time in the residency working on her own writing project.

S. Hall commented on the impact Katlià had in the community and congratulated staff for their innovation.

7. Governance

None.

8. Strategy

None.

9. Finance

- a) 2021 Budget Adoption

S. Gill advised that the one-time initiative of \$15,000 relating to the Community Demonstration Garden proposal has been approved by the District of West Vancouver.

Moved by: R. Shimoda

Seconded by: L. Yu

To adopt the Library's 2022 Operating and Capital Budgets.

CARRIED

- b) 2022 LawMatters Grant

R. Shimoda advised that the Finance Committee has reviewed the 2022 LawMatters Grant and have no revisions.

Moved by: R. Shimoda
Seconded by: P. Cottier

To approve the expenditure of the 2022 LawMatters grant of \$2,500 to enhance the Library's legal collection.

CARRIED

c) 2022 Q1 Report

R. Shimoda advised that the Finance Committee has reviewed the 2022 Q1 Report.

S. Gill noted that the Library eliminated late fees as of May 3, 2022; however, collection of fines revenue continued while awaiting Council Budget review to eliminate late fees.

Moved by: R. Shimoda
Seconded by: L. Yu

To accept the 2022 Q1 operating and capital results as presented.

CARRIED

d) 2022 Covid-19 Provincial Library Relief & Recovery Grant Memo

R. Shimoda advised that the Finance Committee has reviewed the 2022 Covid-19 Provincial Library Relief & Recovery Grant memo noting it is a one-time grant.

In response to a question from the Board, staff advised that public libraries across BC will receive approximately \$8 million in Covid-19 recovery funding.

S. Hall advised that she will provide further reporting going forward.

Moved by: R. Shimoda
Seconded by: P. Cottier

To approve the expenditure of the Covid-19 Provincial Library Relief & Recovery Grant of \$71,877.12.

CARRIED

e) 2021 WVML Year End Report

R. Shimoda noted that there was a slight change to the emergency expenditures line in the 2021 WVML Year End report, which was not included in the report provided at the April and Board meeting. The amount is immaterial but S. Gill wanted to ensure that the report was accurate and the Board was informed. R. Shimoda mentioned that it was reviewed and discussed at the Finance Committee meeting.

10. Infrastructure Committee

A. Krawczyk reported on the following projects:

- Urban Arts Architecture Inc. is in the process of finalizing the Space Planning report and once complete the Infrastructure Committee will meet to discuss next steps;
- The exterior concrete stairs west surface project, to be funded from the Capital Facilities Fund, was approved;
- The cooling tower/chiller replacement project is on schedule and should be completed in the next few weeks;
- The perimeter heating upgrade project is on pause; and,
- The Recording Studio procurement is underway.

S. Hall advised that she can present the Space Planning presentation to Board members who were unable to attend the Workshop. A walkthrough of the Library will also be scheduled.

11. Engagement Committee

a) Terms of Reference

As per the Board memo circulated, a series of small changes to the Terms of Reference were proposed.

Moved by: J. Sidhu

Seconded by: R. Fisher

To update the Terms of Reference for the Board's Advocacy and Community Relations Committee.

CARRIED

J. Sidhu encouraged Board and staff members to attend West Vancouver's Bridge Festival, taking place at Ambleside Park on June 3 and 4, 2022. He also commented that registration for Summer Reading Club starts on June 3, 2022.

12. New Business

None.

13. Date of Next Meeting

Wednesday, June 15, 2022, 7 p.m.

14. Adjournment

Moved by: R. Shimoda

Seconded by: A. Krawczyk

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:18 p.m.

All documents distributed at the meeting are available for perusal upon request.

s. 22(1)

Alastair Nimmons

Chair, West Vancouver Memorial Library Board



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

June 15, 2022, 7:00 p.m.

Welsh Hall

Present: A. Nimmons [Chair], C. Garton, D. Diedericks, N. Gambioli, R. Fisher, A. Krawczyk, S. Sanajou, R. Shimoda, J. Sidhu, T. Wachmann, L. Yu, F. Zhu

Regrets: P. Cottier

Staff: S. Felkar, S. Gill, S. Hall, S. Barton-Bridges

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of Agenda

Moved by: R. Shimoda

Seconded by: L. Yu

THAT the Agenda be approved as amended.

CARRIED

3. Approval of Consent Agenda

Moved by: D. Diedericks

Seconded by: R. Shimoda

THAT the Consent Agenda be approved.

CARRIED

4. Business Arising from Minutes

None.

5. Council Update

N. Gambioli provided an update highlighting the following:

- Council accepted the proposed Metro 2050 Regional Growth Strategy. Metro will consider the adoption of the final strategy in July 2022;
- Report on attendance at the Foundation Donor Recognition Event and Concert on May 27 and Spring Volunteer Appreciation Event on May 25;
- A survey on the preferred location for pickleball courts at Hugo Ray Park is underway
- Council approved to submit a grant application for the CleanBC Communities Fund (CCF) Intake 3 Program and if successful grant funding will be used for the West Vancouver Memorial Library's heating system upgrade;
- Council directed staff to publish a Notice of Disposition for the property at 2195 Gordon Avenue; and,
- Staff are preparing three high-level draft plan options for subsequent direction in the first quarter of 2023.

N. Gambioli excused herself at 7:20 p.m.

6. Director
a) Update

S. Hall provided an update of her report and highlighted the following:

- Since returning to full service and in person events, there is a feeling of added energy flowing back into the library;
- The first live Friday Night Concert since the start of the pandemic occurred on May 27, 2022. Close to 200 people attended in person, with just under 40 viewing online live, and 217 views to date;
- Registration for Summer Reading Club began on June 3, 2022;
- Program highlights include Indigenous Storytelling;
- In celebration of West Coast Modern Week 2022 from June 2-July 27, the West Vancouver Memorial Library has partnered with the West Vancouver Art Museum to exhibit the architectural photography of John Fulker;
- On July 10, the Library will host an afternoon outdoor concert on the Readers Rooftop - West Coast Jazz with the Cory Weeds Sextet.

7. Governance

S. Hall advised that the North Vancouver City Library and the North Vancouver District Public Library are interested in coordinating a tri-municipal Library Board meeting in the Fall. Discussion ensued regarding potential topics such as advocacy and the future of libraries. The trustees noted that relationship building may be the most important element of the shared event.

Staff thanked C. Garton and L. Yu for their services to the WVML Foundation Board.

Staff congratulated R. Shimoda on his appointment to the WVML Foundation Board.

T. Wachmann reported on her attendance at the BCLTA workshop regarding Governance and Relationship Building. Discussion ensued on how to build or strengthen our relationships with local municipal, regional, and First Nation governments.

8. Strategy

The next business plan update will be the Q2 review in July.

9. Finance

a) 2022 Amended Funding Distribution Request to Foundation

Moved by: R. Shimoda

Seconded by: L. Yu

1. To approve the submission of the Library's 2022 amended funding distribution request for a total of \$485,260, subject to the consent of the Foundation.
2. To approve the receipt and expenditure of the amended funding from the Library Foundation in the amount of \$485,260 provided that the Library Foundation consents to the distribution.

CARRIED

b) 2023 Funding Request to Friends of the Library

Moved by: R. Shimoda

Seconded by: F. Zhu

To approve the submission of the Library's 2023 funding distribution request to the Friends for a total of \$18,250 as follows:

1. \$2,750 for collections;
2. \$14,900 for programming; and,
3. \$600 for promotion.

CARRIED

R. Shimoda applauded the Friends for their continued dedication and support to the Library.

10. Interlink Update

R. Shimoda reported on the following updates:

- Interlink's BC Library Worker Mental Wellness Mini Conference on Tuesday, May 26, 2022;
- Spoke to the importance of enhancing psychological health, wellness and resilience in the workplace and providing tools and resources to all staff; and,
- The Covid-19 Provincial Library Relief & Recovery Grant and a short interim report is due August 15, 2022, outlining how the library plans to use these funds.

11. Infrastructure Committee

A. Krawczyk reported on the following projects:

- Senior staff provided a tour of the Library to the Infrastructure Committee members on the proposed space plan;
- A joint Infrastructure/Finance Committee Meeting is scheduled on July 13, 2022 to discuss the 2023 Draft capital plan and forecast;
- The cooling tower/chiller replacement project is on schedule and should be completed in the next few weeks;
- Options for a vertical lift to the rooftop patio to improve accessibility are being explored;
- The Recording Studio procurement is underway;
- Electrical upgrades will happen this summer;
- The exterior concrete stairs west surface project, to be funded from the Capital Facilities Fund, was approved; and,
- A grant application for the CleanBC Communities Fund (CCF) Intake 3 Program and the approved grant funding will be used for the West Vancouver Memorial Library's heating system upgrade.

12. Engagement Committee

J. Sidhu advised that the Engagement Committee did not meet this month and he is working with staff to schedule a meeting. He also reported on his attendance at the West Vancouver's Bridge Festival, which took place at Ambleside Park on June 3 and 4, 2022.

13. New Business

None.

14. Date of Next Meeting

Wednesday, July 20, 2022, 7 p.m.

15. Adjournment

[5]

Moved by: A. Nimmons
Seconded by: R. Shimoda

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:33 p.m.

All documents distributed at the meeting are available for perusal upon request.

s. 22(1)

Alastair Nimmons
Chair, West Vancouver Memorial Library Board

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
WEDNESDAY, MAY 11, 2022**

Committee Members: G. Nicholls (Chair), R. Finley, B. Helliwell, E. McHarg, C. Sully, J. Webb, J. Wexler, R. Yaworsky; and Councillor B. Soprovich attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: M. Beckerman, R. Brown, G. Froome, and L. Nahanee.

Staff: C. Rosta, Cultural Services Manager (Staff Liaison); D. Niedermayer, Senior Manager, Cultural Services; A. Mafi, Communications & Engagement Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the in the Cedar Room, West Vancouver Community Centre.

Guest: Alan Tse from Urban Arts Architecture attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 3:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 11, 2022 Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

J. Wexler absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 13, 2022 Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

J. Wexler absent at the vote

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

R. Finley reported that the Arts & Culture Advisory Committee (ACAC) reviewed their 2022 Annual Work Plan and discussed opportunities to support initiatives that increase awareness of and investment in the cultural sector, encourage collaboration, and engage the community. A strategic planning session is scheduled for June 2nd. The ACAC also discussed suggestions to align with other community initiatives to promote giving to the cultural sector and to arrange meetings with other groups to align implementation of the Arts & Culture Strategy.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Advisory Committee Update be received for information.

CARRIED

J. Wexler absent at the vote

5. Governance Subcommittee Update

J. Webb reported that the Governance Subcommittee met with S. Craig and A. Tse from Urban Arts Architecture who will provide support and guidance for the vision and development of a governance model. The consultants presented an overview of their previous projects and experience, and the work that will continue in upcoming Subcommittee meetings.

It was Moved and Seconded:

THAT the verbal report regarding Governance Subcommittee Update be received for information.

CARRIED

J. Wexler absent at the vote

6. Capital Funding Subcommittee Update

G. Nicholls informed the Committee that the last meeting of the Capital Funding Subcommittee was cancelled as the consultants who will provide support with the development of the capital funding framework were not yet retained. Staff reported that an expert in the area of donations, naming, and philanthropic giving is almost confirmed, and that research is being conducted on different facilities in the lower mainland to research various funding models. A broader review of facilities across Canada was recommended to research more small communities rather than just larger urban centres.

It was Moved and Seconded:

THAT the verbal report regarding Capital Funding Subcommittee Update be received for information.

CARRIED

J. Wexler absent at the vote

7. Arts & Culture Facility Vision and Concept

Staff introduced A. Tse from Urban Arts Architecture who will lead the vision and concept development. Staff updated the Committee about the stakeholder and community workshops that will be facilitated by the Urban Arts team. The workshops are tentatively scheduled for June 22, 2022 with the arts organizations and June 23, 2022 with the broader community. Following the workshops, there will be a two-month period for a survey that is being developed in collaboration with the Community Engagement Committee (CEC). In September, there will be follow-up workshops to present a draft of the vision and concept for discussion.

A. Mafi explained that a Communications & Engagement Overview document is being developed in partnership with the CEC and that this document will offer a plan for the community engagement phase of the visioning process. She informed the

Committee that the plan is to inform and consult the public for feedback, and that the survey will be offered in different formats to reach as many people as possible. A discussion was held regarding different formats for the survey and how to engage the community in order to collect more responses.

A. Tse presented an overview of the format and framework for the workshops in June and the follow-up discussions in September that will include data from the summer survey. It was recommended that the workshops' format should be reviewed to include as many people from the general public as possible. A Town Hall format was suggested to engage with a larger group.

J. Wexler entered the meeting at 3:26 p.m.

It was Moved and Seconded:

THAT the verbal report regarding Arts & Culture Facility Vision and Concept be received for information.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

J. Chalmers: asked about the consultant for the capital funding framework.

B. Shard: suggested that the survey should be mailed out to West Vancouver residents; noted the importance of identifying in the survey where people reside and that the survey should be available for West Vancouver residents only; questioned the size of the new arts facility and the calculation regarding the increase in population shown in the Arts & Culture Facilities Plan.

S. Swail: commented that she appreciates the comments about having a clear and transparent community engagement, and about users being consulted and involved in the process; asked about the work that will be developed by Urban Arts Architecture.

J. Lord: thanked the committee for the discussion; asked the Committee to consider the groups that are currently using the facilities to participate in the workshops; suggested that the stakeholders' workshop should happen a month before the broader community workshop; asked about setting up an information session with members of the West Vancouver Community Arts Council.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Arts Facilities Advisory Committee meeting be scheduled for June 15, 2022 at 3 p.m. and be held in-person in the Cedar Room at the West Vancouver Community Centre.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the May 11, 2022 Arts Facilities Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:37 p.m.

Certified Correct:

s. 22(1)
[Redacted Signature]

Chair

s. 22(1)
[Redacted Signature]

Committee Clerk

From: Weiler, Patrick - M.P. <Patrick.Weiler@parl.gc.ca>
Sent: Wednesday, July 20, 2022 1:19 PM
To: Weiler, Patrick - M.P.
Subject: [Possible Scam Fraud]Letter from MP Patrick Weiler - Government of Canada accepting applications to the Natural Infrastructure Fund
Attachments: Letter from MP Patrick Weiler - Government of Canada accepting applications to the Natural Infrastructure Fund.pdf

CAUTION: This email originated from outside the organization from email address Patrick.Weiler@parl.gc.ca. Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

WARNING: Your email security system has determined the message below may be a potential threat. The sender may propose a business relationship and submit a request for quotation or proposal. Do not disclose any sensitive information in response. If you do not know the sender or cannot verify the integrity of the message, please do not respond or click on links in the message. Depending on the security settings, clickable URLs may have been modified to provide additional security.

Good afternoon,

Please see the attached letter from MP Patrick Weiler regarding the opening of applications for the Government of Canada's Natural Infrastructure Fund.

Sincerely,
Kevin Hemmat



Kevin Hemmat
Office of Patrick Weiler
Director of Communications
West Vancouver-Sunshine Coast-Sea to Sky Country
Office: 604-913-2660
Cell: 604-353-2550
Kevin.Hemmat.842@parl.gc.ca



Before printing this e-mail, think about the Environment



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Patrick Weiler

Member of Parliament
West Vancouver-Sunshine Coast-Sea to Sky Country

July 20, 2022

Dear Friends & Neighbours,

Last week, the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities, announced that the Government of Canada is **accepting applications for new projects through the Small Projects Stream of the Natural Infrastructure Fund (NIF)**.

The \$200 million NIF supports building community awareness of the value of natural infrastructure. It will bring noticeable benefits to communities across Canada by improving access to nature, providing cleaner air and water, protecting and preserving biodiversity and wildlife habitats and mitigating carbon emissions.

This funding program is key to the Government of Canada's ongoing efforts to build a healthier and more inclusive future for everyone. Investing in natural infrastructure will reduce emissions, create good jobs and address climate-related challenges that communities are facing across the country.

Municipalities, local governments, provinces or territories, public sector bodies, Indigenous organizations, not-for-profit, and for-profit organizations in partnership with other eligible applicants outside the private sector, can apply for up to one million dollars in federal funding to restore and enhance natural infrastructure like urban forests, street trees, wetlands, living dykes, bioswales, and naturalized coastal restoration.

Applications must be submitted by 12:00pm PST on September 27, 2022. For more information, please [visit the application guide here](#).

As always, if you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP
West Vancouver-Sunshine Coast-Sea to Sky Country

<i>Constituency</i>	<i>Ottawa</i>
6367 Bruce Street West Vancouver British Columbia V7W 2G5	Suite 282, Confederation Building 229 Wellington Street, Ottawa Ontario K1A 0A6
Tel.: 604-913-2660 Fax.: 604-913-2664	Tel.: 613-947-4617 Fax.: 613-847-4620

From: Weiler, Patrick - M.P. <Patrick.Weiler@parl.gc.ca>
Sent: Wednesday, July 20, 2022 7:28 PM
To: Weiler, Patrick - M.P.
Subject: Constituency Youth Council Townhall with MP Patrick Weiler & Minister Jonathan Wilkinson

CAUTION: This email originated from outside the organization from email address Patrick.Weiler@parl.gc.ca. Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Good evening,

I am reaching out on behalf of the West Vancouver-Sunshine Coast-Sea to Sky Country Constituency Youth Council (CYC) to inform you of an upcoming townhall with MP Patrick Weiler and the Honourable Jonathan Wilkinson, Minister of Natural Resources. The CYC will host this community townhall on Wednesday, August 10, 2022 from 5:30-7:00pm, and it will focus on the themes of protecting our environment and promoting sustainable natural resource management. This townhall will serve as an opportunity for young people and community members to engage with their MP and the Minister on a myriad of important environmental and natural resource issues.

Please consider relaying this opportunity to any current and former students and/or young people you think may be interested in attending. You are also welcome to share this information with your professional networks.

The townhall will be hosted at the West Vancouver Memorial Library. Refreshments will be served. **To attend, please RSVP by completing the following form:** <https://forms.gle/ucFB9nY9bVSpUNwh9>

Date: Wednesday, August 10, from 5:30-7:00pm.

Location: West Vancouver Memorial Library, Welsh Hall (lower floor) - 1950 Marine Dr, West Vancouver, BC V7V 1J8

Online: A virtual option via social media will also be available and details will be sent to all those who are interested.

For more information, please contact MP Weiler's Constituency Office by phone at (604) 913-2660 or email me at Kevin.Hemmat.842@parl.gc.ca.

Sincerely,
Kevin Hemmat



Kevin Hemmat
Office of Patrick Weiler
Director of Communications
West Vancouver-Sunshine Coast-Sea to Sky Country
Office: 604-913-2660
Cell: 604-353-2550
Kevin.Hemmat.842@parl.gc.ca



Before printing this e-mail, think about the Environment

From: Natalie Roizman
Sent: Wednesday, July 20, 2022 4:00 PM
To: correspondence
Subject: FW: An Option for the Power Poles in Horseshoe Bay

Hello s. 22(1)

Thank you for your email regarding undergrounding in Horseshoe Bay which has been referred to staff for a response. I understand the disappointment regarding the recent update in which the District shared that it was no longer feasible to pursue undergrounding utility lines at this time.

Based on available file records, in 2018, staff managing the project at the time estimated just under \$2M for the undergrounding costs for Phase 1 and Phase 2 of the project. It's important to note that the BC Hydro beautification project grant had several associated conditions required to be met in order to receive the funding and the cost estimate was based on scope developed by District staff. The funding eligibility was stated as a commitment of up to \$600K for Phase 1, encompassing Royal Avenue from Bruce Street to Bay Street and up to \$480K for Phase 2, encompassing Bay Street from Keith Road to Nelson Avenue. It is also worth highlighting that the amount of BC Hydro grant funding available for undergrounding was not confirmed, as it was based on preliminary scope and estimate developed by staff and was not based on approved designs, so the actual amount of grant funding could be reduced from those numbers. It also appears that staff at that time were unaware of the full scope of work required to complete undergrounding and therefore did not have an understanding of the full associated costs for undergrounding.

The original staff estimate did not consider:

- the full extent of the network undergrounding/updating including a larger piece of BC Hydro feeder duct bank infrastructure required on Keith Road
- connections from over 30 private businesses and residences to a new undergrounded utility
- undergrounding/updating additional utility lines that are currently also carried on the above ground power poles, i.e. telecommunications carriers
- civil underground works required to facilitate undergrounding but separate to BC Hydro and telecommunication carrier infrastructure costs

To date, approximately \$300K has been expended through the Horseshoe Bay Streetscape Phase 1 budget on undergrounding work; the work completed to date only forms part of the required works necessary to allow for the undergrounding of the hydro and telecommunication utilities. The work completed and associated budget that has been spent was primarily related to underground civil works that would be necessary for undergrounding both the hydro and telecommunications utility lines along the streetscape work completed on Royal Avenue from Bruce Street to Bay Street. So in other words, while there was some work done as part of streetscapes to prepare for future undergrounding, there are no utility or telecommunications lines currently undergrounded along Royal Avenue or on Bay Street. As the BC Hydro lines on Royal Avenue and on Bay Street are part of a larger connected network to deliver power, requiring, as mentioned above, building and funding a feeder bank piece of infrastructure to support them, it is not a matter of simply undergrounding one or two isolated poles.

Staff are currently working with the owners of Sewell's Marina to determine improvements that can be made to the parking lot in the near future. These improvements will remove the need for drivers to navigate around the hydrant and hydro pole in order to access the Sewell's parking lot.

Unfortunately, owing to the additional costs described above that were not budgeted for, the undergrounding that was originally planned as part of the Horseshoe Bay Streetscapes project cannot

be completed at this time. Please sign up on the [Horseshoe Bay Streetscape webpage](#) to be notified of any streetscape project updates and future engagement.

Thank you,

Natalie Roizman she, her, hers
Community Relations Liaison | District of West Vancouver
t: 604-925-7008 | c: 604-721-3776 | westvancouver.ca



We acknowledge that we are on the traditional, ancestral and unceded territory of the Sk̓w̓x̓w̓ú7mesh Úxwumixw (Squamish Nation), sə́lilwətaʔ (Tsleil-Waututh Nation), and x̣ʷməθkʷəỵəm (Musqueam Nation). We recognize and respect them as nations in his territory, as well as their historic connection to the lands and waters around us since time immemorial.

From: [REDACTED] s. 22(1)
Sent: Monday, July 18, 2022 11:58 AM
To: correspondence; Craig Cameron; Bill Soprovich; Mary-Ann Booth; Sharon Thompson; Peter Lambur; Western Association; Marcus Wong; [REDACTED] s. 22(1)
Subject: Re: An Option for the Power Poles in Horseshoe Bay

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1) . Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hi,

I sent this email off two weeks ago and the only response back was from Marcus Wong stating that he received my email. Please let me know who I should be talking to?

Regards

[REDACTED] s.22(1)

From: s. 22(1)
Sent: Tuesday, July 5, 2022 1:53 PM
To: correspondence; Craig Cameron; Bill Soprovich; Mary-Ann Booth; Sharon Thompson; Peter Lambur; Western Association; Marcus Wong; s.22(1)
Subject: An Option for the Power Poles in Horseshoe Bay

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hello,

I understand that burying of the powerline along Royal and Bay Ave. are out of the question due to the expense.

Have you considered burying the corner pole on Bay/Royal. This is where the boat launch is and everyday I see drivers struggling to maneuver around the pole and the fire hydrant.

I do know that the lines are underground already along Royal and the building with Starbucks is all set up to connect onto the underground facilities. This would enhance the look of Horseshoe Bay as you drove or walked down Royal Ave. with minimal cost.



Please let me know what your thoughts are on this.

Best regards

s. 22(1)

From: s. 22(1)
Sent: Wednesday, July 20, 2022 5:10 PM
To: s. 22(1)
Cc: correspondence; Sue Ketler; Andrew Banks; Liezl de Jesus; Jennifer Notte
Subject: FW: Ambleside Basketball Court Follow Up
Attachments: email title TO Ketler 2022 06 27 1558-s. 22(1).pdf

Dear s. 22(1),

Thank you for your email regarding the Ambleside Park basketball court. Your correspondence has been forwarded to me for response.

The Parks department has just recently repainted the white basketball court lines. The line visibility is much improved.

Further improvements, such as applying an acrylic color coating over the court surface will be considered in future capital budget submissions.

I appreciate your follow-up and interest in improving youth livability.

Thanks,

Ian Haras, BCSLA, CSLA

Park Planning & Development Manager | District of West Vancouver

t: 604-925-7143 | westvancouver.ca

From: s. 22(1)
Sent: Monday, June 27, 2022 3:58 PM
To: correspondence
Subject: Ambleside Basketball Court Follow Up

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

One month ago, s.22(1) that presented to you recommendations for improving Youth Livability in West Vancouver.

I wanted to follow up and see if any of these recommendations were taken into consideration, especially the recommendations for improving the Ambleside Basketball courts.

The courts at Ambleside could be the premiere place to play in North Vancouver, drawing young people from all over to play there. In order to make this happen, they need to be updated. This could be as simple as painting new lines to as complicated as leveling and fixing the court.

I would be more than happy to talk more about this if you are interested.

Thanks,

s. 22(1)

North Vancouver, BC

s. 22(1)

From: Eric Villeneuve
Sent: Monday, July 25, 2022 3:36 PM
To: s. 22(1)
Cc: correspondence
Subject: RE: Delay Dundarave development due to traffic discrepancies: Petitions, Letter of Explanation
Attachments: Re: Traffic Plans; District of West Vancouver Public Enquiry Call #: M-95250

Dear s. 22(1):

The information you provided has been forwarded to Council in advance of the regular council meeting tonight that considers the development at 2452 to 2496 Marine Drive.

In response to your previous email (attached) regarding the development proposal, the application being considered is a development permit and not a rezoning, meaning the existing land use and associated density and site use is already a permitted use; the project is consistent with the existing zoning and development permit guidelines. The proposed development includes commercial uses and adding 55 residential units. The transportation study concludes the proposed development would not impact the surrounding road network as the additional trips generated can be accommodated in the nearby intersections without impacting their level of service.

In response to your comments regarding road network safety, I understand from my colleagues in Engineering you were provided with the enclosed response.

With respect to your request for all traffic impact assessments for all new and proposed development, please forward your request to FOIPPA@westvancouver.ca.

Thank you,

Eric Villeneuve P.Eng., he/him/his
Manager, Land Development | District of West Vancouver
t: 604-921-3494 | westvancouver.ca

From: s. 22(1)
Sent: Monday, July 25, 2022 10:14 AM
To: Eric Villeneuve <evilleneuve@westvancouver.ca>
Subject: Delay Dundarave development due to traffic discrepancies: Petitions, Letter of Explanation

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Good morning,

I am attaching a letter and 2 pages of petition photos, primarily from residents of s. 22(1) and s. 22(1).

More petitions are available, or can be obtained.

99% of residents and users contacted are deeply disturbed by the dangerous and disrespectful way our neighbourhood is being abused, and stand against any further development that could impact this further, until there is a plan we agree with, and it is implemented.

We have also reviewed the traffic plan for the new Dundarave development, and not only question the assumptions underlying the 'negligible impact' finding, but have found significant omissions as well as errors.

This is very concerning, particularly combined with the opening statement indicating the authors have a conflict of interest, and given the current conditions on the street.

We request that this project be delayed until these issues can be resolved.

The safety of those in our neighbourhood is far more important than rushing a development through.

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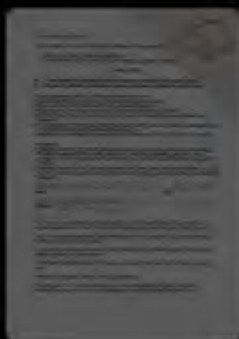
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2022-07-11

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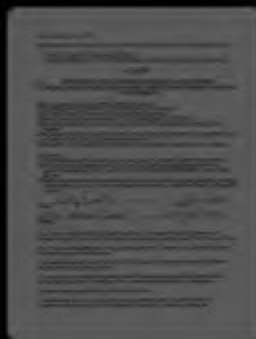
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s.22(1)

Sincerely,

s. 22(1)

s. 22(1)

West Vancouver BC s. 22(1)

s. 22(1)

From: Engineering Department
Sent: Monday, June 27, 2022 11:27 AM
To: s. 22(1)
Subject: District of West Vancouver Public Enquiry Call #: M-95250

Hello s. 22(1),

Thank you for your enquiry. Your email has been passed onto us as part of our new Public Enquiry Procedure. The Roads and Transportation Department is in receipt of your correspondence and we will contact you when we have assessed your request.

We recognize that there are many concerns within the District and we do appreciate the seriousness of your concerns. We receive many requests of a similar nature but unfortunately the number of requests far exceed our staff and budget resources.

In order to better inform decision making and investment in our road network, new operational policies are being developed to evaluate these types of requests. The aim of these new polices will be to evaluate all requests in a way that is fair, systematic, and will allow us to focus our limited resources in areas that have the greatest impact on our community. We anticipate having the policies in place by the fall.

Please be aware that further enquiries will not expedite any action regarding your request. We will contact you with any update.

Thank you for your patience.

Engineering & Transportation Services | District of West Vancouver
engineeringdept@westvancouver.ca | 604-925-7020

From: s. 22(1)
Sent: Tuesday, July 19, 2022 10:45 AM
To: Eric Villeneuve; Mercedes Suarez
Subject: Re: Traffic Plans

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hi Eric,

Not meaning to overwhelm you.

We believe someone will be killed on Mathers. In the past 3 months, residents have rescued at least 4 dogs and 2 children, witnessed numerous accidents and close calls, and just watched as a teenager was almost hit crossing the 24th and Mathers intersection. (The speeding driver blamed on the teenager.)

We sent examples to Mercedes Suarez over a month ago.

Why have we not closed our residential streets to through traffic? Both North Van and Vancouver did this north and south of Lionsgate years ago.

We understand WV will be liable if somebody is killed or maimed.

Putting at least a trial barrier at 22nd and Mathers would provide safety and data while this can be discussed.

We know:

Mathers is extremely dangerous, quickly becoming more so, does not meet any safety standards, and that the situation has persisted in spite of letters from many residents over the past 2 years.

This situation is contrary to the OCP, the transportation plan, the road design, and the road categorization definitions.

There is a Dunderave development hearing July 25, for 55 additional residential and 10 additional commercial units.

We know the vehicles are through-traffic, serving Altamount to Horseshoe Bay, with the assistance of GPS systems. and that the new Cypress development will increase traffic.

We know the traffic plan was provided by the developer, is based on assumptions we residents question, and excludes consideration of existing Mathers commuter traffic, distributes traffic throughout local streets, and concludes the traffic impact will be 'negligible'.

We find the plan needs to be widened before the development goes to vote, to cover the existing (post-COVID) situation, the fact this is a residential street, and the fact that speeding vehicles (including on a blind hill) are already sharing each lane with cyclists of all ages, wheelchairs, runners, walkers, strollers, dogs, the disabled, cars reversing out of steep driveways, etc.

We wish we had been involved earlier.

At this point, we would like the traffic plans for all new and proposed developments, in order to properly assess the full impacts on Mathers and neighbouring streets from our perspective.

Many thanks,

s. 22(1)

s. 22(1)

West Vancouver BC s. 22(1)

s. 22(1)

On Jul 19, 2022, at 9:39 AM, Eric Villeneuve <evilleneuve@westvancouver.ca> wrote:

Hi s. 22(1)

James Allan referred your email to me for response. You have requested a lot of information that would take substantial staff time to compile. I suggest you make your request to foippa@westvancouver.ca so the information can be coordinated through the various District departments, and if possible could you narrow down the criteria to be more specific?

Thank you,

Eric Villeneuve P.Eng., he/him/his
Manager, Land Development | District of West Vancouver
t: 604-921-3494 | westvancouver.ca



The Permits, Inspections and Land Development Department operates remotely. We continue to provide service by email, phone and onsite inspections. We accept documents via the Document Upload Centre. Visit westvancouver.ca/upload to learn more.

Spring 2022 update: Customers should expect permit reviews to take several months longer than normal. [Learn more on our website.](#)

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We acknowledge that we are on the traditional, ancestral and unceded territory of the Skwxwú7mesh Úxwumixw (Squamish Nation), səliłwətaʔ (Tseil-Waututh Nation) and xʷməθkʷəy̓əm (Musqueam Nation). We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

This email and any files transmitted with it are considered confidential and are intended solely for the use of the individual or entity to whom they are intended. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete all copies of this email and attachment(s). Thank you.

From: s. 22(1) >
Sent: Monday, July 18, 2022 8:00 PM
To: James Allan <jallan@westvancouver.ca>
Subject: Traffic Plans

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hello Mr. Allan:

Would you please send the traffic plans for all WV current and proposed developments?

Many thanks,

s. 22(1)

s. 22(1)

West Vancouver BC s. 22(1)

s. 22(1)