

## **COUNCIL CORRESPONDENCE UPDATE TO NOVEMBER 9, 2022 (8:30 a.m.)**

### **Correspondence**

- (1) St. Francis-in-the-Wood Church, October 19, 2022, regarding “4773 Piccadilly South” (Paving at St. Francis-in-the-Wood Church)**
- (2) West Vancouver Chamber of Commerce, November 3, 2022, regarding Annual General Meeting (November 16, 2022)**
- (3) November 3, 2022, regarding “Re: “Re: Who was in charge at the WV Municipal Hall on Sep 8th/22?””**
- (4) November 7, 2022, regarding “West Vancouver Beaches” (Dogs)**
- (5) J. Farquhar, November 8, 2022, regarding “Congratulations ...”**
- (6) P. Hundal, November 8, 2022, regarding “Urgent request regarding Fuel Reduction Program”**
- (7) Committee and Board Meeting Minutes – Art Museum Advisory Committee meetings July 5 and September 13, 2022; Community Engagement Committee meeting September 7, 2022**

### **Correspondence from Other Governments and Government Agencies**

- (8) Ministry of Environment and Climate Change Strategy, November 2, 2022, regarding “RE: District of West Vancouver letter to Minister Heyman - exemption of printed newspapers from the list of Extended Producer Responsibility program.”**

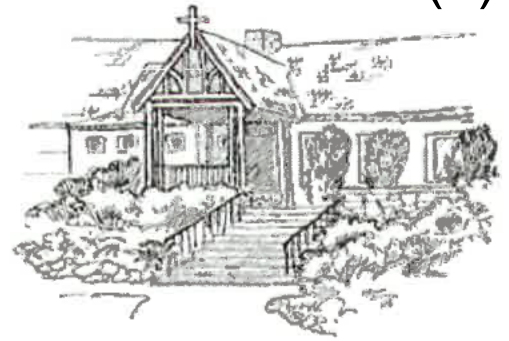
### **Responses to Correspondence**

- (9) Director of Community Relations & Communications, November 2, 2022, response regarding “Re: Who was in charge at the WV Municipal Hall on Sep 8th/22?”**
- (10) Cultural Services Manager, November 7, 2022 (2 submissions), responses regarding Proposed Arts & Culture Facility**

*St. Francis-in-the-Wood*

Anglican Church of Canada  
4773 SOUTH PICCADILLY ROAD  
WEST VANCOUVER, BC  
CANADA V7W 1J8

Telephone: 604 922 3531  
Email: [stfrancis@telus.net](mailto:stfrancis@telus.net)  
[www.stfrancisinthewood.ca](http://www.stfrancisinthewood.ca)



October 19, 2022

Mayor Mark Sager  
District of West Vancouver  
750 17<sup>th</sup> Street  
West Vancouver, BC  
V7V 3T3

Your Worship,

Re: 4773 Piccadilly South

Congratulations on your election as mayor.

We have recently repaved our church driveway and built a new pedestrian walkway at 4773 Piccadilly South. This was part of an overall refurbishment program which included replacing our roof and preparing the grounds for our upcoming 100<sup>th</sup> anniversary.

It has been suggested by some of our parishioners, visitors and others that the District-owned lane and parking area in front of our church might better serve the needs of the community (and improve vehicle access) if these areas were paved, too, either with asphalt, concrete blocks (to allow grass to grow within) or paving stones. I am writing to advise that our parish would support the District, as would s.22(1)

Yours sincerely,

s. 22(1)

Chris Stringer  
Warden  
St Francis-in-the-Wood Church

**From:** West Vancouver Chamber of Commerce <info@westvanchamber.com>  
**Sent:** Thursday, November 3, 2022 6:29 PM  
**To:** correspondence  
**Subject:** 📢 ANNUAL GENERAL MEETING

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West Vancouver Chamber of Commerce

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West Vancouver

# Chamber

Of Commerce



*Serving the Communities  
Of West Vancouver And Bowen Island*

## **ANNUAL GENERAL MEETING**

Wednesday November 16th @4-5pm

West Vancouver Chamber of Commerce Members are invited to our Annual General Meeting. Join your Board of Directors and fellow members, hear the Year In Review, along with the latest updates for the 2022-2023 season.

### **Registration Required!**

This is a free virtual event but registration is required.

Please visit [westvanchamber.com](http://westvanchamber.com) under Events, or by email at [info@westvanchamber.com](mailto:info@westvanchamber.com)

[Link to Register](#)

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**Canadian Blood Services Donation Events**



## Your donation makes all the difference.

Many patients rely on regular donations to stay healthy. Your continued donations can change lives in your community

### Upcoming donation events

#### Congregation Har El

1305 Taylor Way, West Vancouver

**Thursday, Nov 17, 2022**

1 p.m. to 7:45 p.m.

**Wednesday, Dec 21, 2022**

12 p.m. to 6:45 p.m.



To book an appointment with your PFL team, open the camera on your mobile device and scan the QR code.

For more information, please contact [chris-loat@shaw.ca](mailto:chris-loat@shaw.ca)



### Together, we are Canada's Lifeline

Proud partners:



The Rotary Club of West Vancouver Sunrise in partnership with the West Vancouver Chamber of Commerce, Enhance West Van, and West Vancouver Foundation are supporting Canadian Blood Services Clinics in West Vancouver.

*One in every two persons are able to give blood. One in eighty-one actually gives blood.*

For those of us who cannot, we can still help with promoting and volunteering at the clinics.

At the last event held in May, we achieved 104% of our goal for donors! Thank you to all who participated!

There are two upcoming clinics:

Thursday November 17, 2022 & Wednesday December 21, 2022.

**To book an appointment, please follow the [link](#) to the Canadian Blood Services website and click Rotary Club of West Vancouver Sunrise.**

For more information, please contact Chris Loat at [chris-loat@shaw.ca](mailto:chris-loat@shaw.ca)




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**Promote your business and help support the Chamber. Sponsor an event!**

The West Vancouver Chamber of Commerce offers a variety of sponsorship opportunities that provide your business with the chance to be front and center in our community. Sponsors are an important part of our events! For further info: [SPONSORSHIP](#)

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Canada

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**From:** s. 22(1)  
**Sent:** Thursday, November 3, 2022 11:48 PM  
**To:** Donna Powers; correspondence  
**Subject:** Re: "Re: Who was in charge at the WV Municipal Hall on Sep 8th/22?"

**CAUTION:** This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hello Donna,

Cc Mayor and Council

Thank you for your prompt reply.

Whilst I'm neither concerned about nor consider it relevant how other municipalities deal with these Federal / Provincial 'public employee only holidays', this does clarify why unionized WV municipal employees also enjoy the perk of being awarded these holidays as paid days off. The WV taxpayers of course aren't happy about this and, for the sake of our wallets, remain hopeful that no further Federal and/or Provincial 'public employee only holidays' are announced, aware now of the resulting domino effect on lost productivity (or double overtime pay potential) of the WV municipal employees!

What you did not answer for me though was why the non-unionized employees in the District also enjoy this perk. I am assuming that there are some WV municipal employees who are not unionized e.g. managers and directors like yourself and perhaps others. Non-unionized employees do not fall under these union collective agreements so what is allowing them to also enjoy the perk of being awarded these Federal / Provincial 'public employee only holidays' as paid days off? Surely, there is work that still can be done at one's desk or remotely from one's home office without the support of the unionized employees?

I look forward to your response. Much appreciated.

P.S. I thought this website might be of interest to the WV municipal employees. Please pass it along to the District's HR department for distribution now to all WV municipal employees and every September henceforth. Since WV municipal employees are being awarded the Federal September 30th holiday for Truth and Reconciliation Day as a paid day off then perhaps they might consider donating that one day of pay to this One Day's Pay Campaign to support Indigenous projects, movements, organizations, and nations. Check out the 2.5 minute video.

<https://www.onedayspay.ca>

Sincerely,

s. 22(1)

West Vancouver, BC

s. 22(1)

On Nov 2, 2022, at 1:26 PM, Donna Powers <[dpowers@westvancouver.ca](mailto:dpowers@westvancouver.ca)> wrote:

Hello s. 22(1),



Your question about designated holiday days for West Vancouver staff has been referred to me for response.

The Canadian federal government announced on September 13, 2022, that September 19, 2022 would be a National Day of Mourning in Canada, to mark the passing of Her Majesty Queen Elizabeth II. It was designated a holiday for the public service of Canada. On September 13, 2022, the BC government confirmed it would support the federal government's announcement and issued a statement advising public sector employers to honour this day as a holiday.

Although the provincial government did not pass legislation to make September 19, 2022 a statutory holiday in BC, the federal OIC which set the day as a National Day of Mourning brought the day within the definition of "holiday" under s.29 of the BC Interpretation Act. The District has collective agreements with its unions which confirm treatment of days off and advised the unions that September 19, 2022 would be treated as a paid day off in line with such clauses, without precedent or prejudice and applicable only to September 19, 2022. This was consistent with other municipalities in the region.

September 30 is the Truth and Reconciliation Day, which the federal government declared as holiday in 2021. Staff have been advised that if the province at some point declares a different day to be the provincial statutory holiday for Truth & Reconciliation, the District will observe one day only. This is consistent with other municipalities in the region.

December 26 and Easter Monday are designated statutory holidays in the collective agreements between the District and the unions which represent staff. This is consistent with other municipalities in the region.

Sincerely,

**Donna Powers** she, her, hers  
Director, Community Relations & Communications | District of West Vancouver  
t: 604-925-7168 | c: 604-219-4806 | [westvancouver.ca](http://westvancouver.ca)

<image001.png> <image002.png> <image003.png>

We acknowledge that we are on the traditional, ancestral and unceded territory of the Skwxwú7mesh Úxwumixw (Squamish Nation), səllwətaʔ (Tsleil-Waututh Nation), and xʷməθkʷə yəm (Musqueam Nation). We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

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**From:** [REDACTED] s. 22(1)  
**Sent:** Monday, November 7, 2022 11:19 AM  
**To:** correspondence  
**Subject:** West Vancouver Beaches

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Hi

Just wondering how I would go about requesting that West Vancouver beaches become accessible to dog owners and their dogs over the winter months, maybe October - April.

I completely understand why dogs aren't allowed on the beaches in the summer months but my dog loves to swim and as I don't like breaking rules so he doesn't get the chance to even though we have numerous available beaches around the Horseshoe Bay area.

Maybe it's something our new mayor and council can take a look at.

I look forward to hearing their thoughts.

Kind regards

[REDACTED] s. 22(1)

Sent from my iPhone

[REDACTED] s. 22(1)

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**From:** [REDACTED] s.22(1)  
**Sent:** Tuesday, November 8, 2022 8:28 AM  
**To:** correspondence  
**Subject:** Congratulations ...

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to each and every one of you. Thank you for taking up the call of civic duty to keep our beautiful community on the right track.

I especially would like to see residents' concerns and opinions listened to and have faith that this Council will attempt to do so. If last night's meeting was an example of civility, then hopefully even when opinions vary , this level of understanding will be at the forefront.

I also appreciate that you are planning to honour Bill Soprovich for his long-standing service ... a very thoughtful gesture. I'm sure his expertise would be welcomed on volunteer committees since he has such knowledge and continuity on many areas of concern.

Best wishes for the future,

Joy M. Farquhar

[REDACTED] s. 22(1)

West Vancouver

(Please do not redact my name)

**From:** Paul Hundal [REDACTED] s. 22(1)  
**Sent:** Tuesday, November 8, 2022 9:02 AM  
**To:** correspondence; Mark Sager; Christine Cassidy; Scott Snider; Linda Watt; Peter Lambur; Nora Gambioli; Sharon Thompson  
**Subject:** Urgent request regarding Fuel Reduction Program

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To Mayor and Council,

First of all congratulations on your election, I look forward to working with you all over the next term.

Last week there was an article in the North Shore News about the new "fuel reduction program" brought in by staff to thin out the forest canopy on Hollyburn through logging. I wrote this Letter to the Editor in response that hasn't been published. It is relevant to your consideration on whether this program should continue.

"Years ago experts in forestry claimed that logging was good for water quality and persuaded the GVWD (that supplies Vancouver's drinking water) to log our watershed supply areas. That began in haste in the 1970's and by the late 1980's, when the rains came in autumn our water would come out of the tap brown. Old-timers knew that it didn't used to be that way and eventually the politicians stopped the logging of our watersheds. Now those same kind of forestry experts are saying we should log Hollyburn through thinning to protect us from fire. I never believed logging would improve water quality and I don't believe logging will reduce the risk of fire. If you open up the canopy by thinning, the forests will be more like the interior forest where guess what, there are way more fires."

I know that our new mayor was deeply involved in the watershed issues and understands it completely. I am deeply concerned that applying fuel treatment programs that may apply to interior stands and transplanting them to the coast does not have any proven history of working. It is based on modeling much like the claims that logging would improve water quality was based on modeling. In science you come up with models, which are hypotheses, then you test the hypotheses with extensive experimentation over time. Then other scientists independently test to see if they come up with the same results and only then do you have provable science. There is no provable science that this type of fuel reduction program on the coast will reduce wildfire.

I recently took one of the world's leading forest fire experts,(particularly on BC fires) Dr. Michael Feller, Professor Emeritus at UBC, through the proposed logging site. He kept on pointing out that there were minimal ladder fuels on the site. He also said the canopy is high enough off the ground and of an age that its fire risk is dropping considerably and will continue to drop if you do nothing. This forest is past the worst phase for crown fires.

My concern about his comment that there are minimal ladder fuels (like low level branches that can carry a fire up the tree or densely branched low trees) is that this program is paying a lot of money to remove ladder fuels. If there are already minimal ladder fuels, as stated by Dr. Feller, then why are we paying contractors to remove them. At the public information session I raised this and the consultant insisted there were substantial ladder fuels. I am asking that this be independently investigated now. If the cutting proceeds next week then the evidence will be lost. I believe this whole program is a waste of money. Even in stands with higher ladder fuels an argument can be made that intervention isn't going to change the overall risk enough to justify the expense. Dr. Feller said that in the US they have developed a

methodology for assessing whether intervention is worth it but he made a point of stating that methodology has never been applied to BC. In short, he says no one can answer, based on current science, whether this intervention is worth it.

I have taken some of the new Council up to the site and showed them how the ladder fuels were predominant at the edge of the forest by the power line. This is because all the extra light encourages branching right down the tree. However, as soon as we walked into the forest there were virtually no low branches. I urge you all to see this for yourself before it is cut. Then you can see for yourself that this whole venture is not worth spending the money on.

The two recent human caused ground fires on Hollyburn, after an exceptionally dry year, also reveals that on the coast under a dense canopy, even if a fire starts, it can be quickly suppressed. The ground cover is not tinder dry in spite of the dry conditions because of the closed canopy blocking light. This can be easily seen by walking the site. I note that the Minnekhada fire in Coquitlam was larger because of the steep terrain. Fire rises, so on a steep slope it will quickly rise up the slope. Hollyburn is not like that at all and I doubt thinning would make any difference in that situation anyway.

I urge you to seek an outside second opinion on the site conditions, such as pertaining to ladder fuels, before allowing the cut to take place rather than relying on the person who sold you the prescription. We have confidence in Dr. Feller's assessment rather than someone working in or for the forest industry.

Please act now.

Paul Hundal [please don't redact name]

s. 22(1)

West Vancouver, BC, s. 22(1)

*from the unceded territories of the Squamish, Tsleil-Waututh and Musqueam people*

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, JULY 5, 2022**

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Committee Members: F. Patterson (Chair), S. Donaher, K. Duffek, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, and M. Price attended the meeting via electronic communication facilities. Absent: D. Becker, R. Van Halm, and Councillor C. Cameron.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:04 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the July 5, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

S. Donaher absent at the vote

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT

1. the May 25, 2022 Strategic Planning Subcommittee meeting minutes be adopted as circulated.
2. the May 26, 2022 Programming Subcommittee meeting minutes be adopted as circulated.
3. the June 7, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

S. Donaher absent at the vote

**REPORTS / ITEMS**

**4. Arts Facilities Planning**

H. Letwin provided a summary of the presentation given by the C. Rosta (Cultural Services Manager) prior to the Art Museum Advisory Committee meeting on June 7, 2022 regarding the current work of the Arts Facilities Advisory Committee.

It was Moved and Seconded:

THAT the verbal report regarding Arts Facilities Planning be received for information.

CARRIED

S. Donaher absent at the vote

## 5. Administrator / Curator's Report

H. Letwin reported on the following items:

- West Coast Modern Week runs from July 5 to 10.
- Summer Camps started on July 4 and are running well and registered at capacity for nearly every week.
- Staff have been working on social media recently, with a special emphasis on the West Coast Modern Week and the Paul Merrick exhibition.
- Visitor surveys are still in place, at least until the end of the current exhibition, *A Twist of the Rules: The Architecture of Paul Merrick*, which ends on July 23.

C. Gotay remarked that, from the perspective of a volunteer Gallery Attendant, it has been at times hard to get visitors to complete the survey and that this should be considered when reviewing the results.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

S. Donaher absent at the vote

## 6. Fundraising Report

F. Patterson reported on the upcoming Endowment Dinner that she is hosting.

M. Price remarked on the upcoming Endowment Tea that she is hosting. H. Letwin reported that the Summer Ask was sent out via Envoke e-newsletter on June 22 and that the Dine for Art dinner has been confirmed for September 14.

S. Donaher joined the meeting at 10:32 a.m.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

## 7. Arts and Culture Visioning Report

F. Patterson, D. La Cas, C. Gotay, and K. Duffek reported on the Arts Planning: Visioning Workshop sessions that they attended in June.

It was Moved and Seconded:

THAT the verbal report regarding Arts and Culture Visioning Report be received for information.

CARRIED

**PUBLIC QUESTIONS**

**8. PUBLIC QUESTIONS**

There were no questions.

**NEXT MEETING**

**9. NEXT MEETING**

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for September 6, 2022 at 10 a.m. via electronic communication facilities.

**ADJOURNMENT**

**10. ADJOURNMENT**

It was Moved and Seconded:

THAT the July 5, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 10:45 a.m.

Certified Correct:

s. 22(1)  
[Redacted Signature]

Chair

s. 22(1)  
[Redacted Signature]

Staff Liaison



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, SEPTEMBER 13, 2022**

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Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, H. Greenwood, D. LaCas, M. Price, and R. Van Halm attended the meeting via electronic communication facilities. Absent: B. Helliwell and Councillor C. Cameron.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:02 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 13, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 5, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Administrator / Curator's Report**

H. Letwin extended congratulations to K. Duffek on the nomination for her book, *Where the Power Is*, to the City of Vancouver awards. H. Letwin reminded the Committee about the Civic Reception and to re-apply for the Art Museum Advisory Committee by October 31. H. Letwin also reviewed the West Coast Modern Week Final Report, as well as the success of Summer Camps and the upcoming Fall programming. H. Letwin informed the Committee that the 2023 calendar would include four on-site exhibitions, with at least 3 off-site exhibitions.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

**5. Fundraising Report**

F. Patterson reviewed the Endowment Dinner held in July. M. Price reviewed the Endowment Tea held in July. H. Letwin confirmed details of the Bobbie Burgers Artist Edition Prints release on September 23.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

**6. Strategic Planning**

H. Letwin reviewed the results of the Survey and reminded the Committee of the need to think about the 2023 Work Plan.

It was Moved and Seconded:

THAT the discussion regarding Strategic Planning be received for information.

CARRIED

**PUBLIC QUESTIONS**

**7. PUBLIC QUESTIONS**

There were no questions.

**NEXT MEETING**

**8. NEXT MEETING**

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for October 4, 2022 at 10 a.m. via electronic communication facilities.

**ADJOURNMENT**

**9. ADJOURNMENT**

It was Moved and Seconded:

THAT the September 13, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:05 a.m.

Certified Correct:

s. 22(1)  
[Redacted Signature]

s. 22(1)  
[Redacted Signature]

Chair

Staff Liaison

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
WEDNESDAY, SEPTEMBER 7, 2022**

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Committee Members: E. McHarg (Acting Chair), J. Berg, L. Carver, G. Nicholls, J. Roote, J. Sidhu, and J. Webbe; and Councillors C. Cameron (Chair) and N. Gambioli attended the meeting via electronic communication facilities. Absent: Councillor S. Thompson.

Staff: A. Mafi, Communications & Engagement Manager (Staff Liaison); K. Andrzejczuk, Communications & Engagement Coordinator (Committee Clerk); and R. Bartlett, Chief Administrative Officer, attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 3:31 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 7, 2022 Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 6, 2022 Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Community Engagement Policy Review**

A. Mafi (Communications & Engagement Manager) spoke relative to the memo regarding “Community Engagement Policy Review” and informed that:

- The Community Engagement Policy was adopted in 2016; it is now out of date and has not been in use for some time;
- The District now has a dedicated Community Relations Liaison and engagement lead, which did not exist in 2016;
- The current engagement planning process incorporates the communications plan that supports the engagement;

- This is an opportunity to look at engagement tactics that are currently employed but not included in the existing policy;
- The Community Engagement Committee is asked to review the policy and procedure, with a focus on the procedure; and
- Following review by the Community Engagement Committee, staff will revise the draft policy prior to proceeding to Council for adoption.

J. Roote left the meeting at 4:15 p.m. and did not return.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Develop clearer processes to determine when engagement is required and to what extent, and how engagement tactics are selected;
- Further develop the tactics checklist, including building in flexibility and how it can be adapted to different projects;
- Investigate best practices and models for policy and procedure regarding community engagement;
- Establish how a successful engagement is defined;
- The policy includes key values and is a good starting point; focus on values and clearly lay out the engagement process to build trust in the community;
- Consider community members who are marginalized and how their perspectives can be incorporated in the engagement process;
- Consider staff roles and accountability in the procedure;
- Further develop a risk management framework;
- Improve orientation for committees; and
- Develop a process to review each engagement after it has concluded to evaluate success.

G. Nicholls requested more information on the approval process for a procedure; A. Mafi informed that she would seek a response from Legislative Services and update the committee.

E. McHarg (Acting Chair) queried regarding why the policy review is being brought forward at this time; A. Mafi informed that the project is on the Community Engagement Committee work plan for this year.

It was Moved and Seconded:

THAT the report regarding Community Engagement Policy Review and discussion be received for information.

CARRIED

J. Roote absent at the vote

## **5. Staff Update: Review of Engagement Underway**

A. Mafi (Communications & Engagement Manager) informed that:

- Arts Planning: Visioning pop-up events were held at Millennium Park and are planned for West Vancouver Community Centre and West Vancouver Memorial Library to promote the survey; and
- The District will not be conducting community engagement after September 16, 2022, as per election policy.

It was Moved and Seconded:

THAT the report regarding Staff Update: Review of Engagement Underway be received for information.

CARRIED

J. Roote absent at the vote

## **PUBLIC QUESTIONS**

### **6. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **7. NEXT MEETING**

Staff confirmed that the next Community Engagement Committee meeting is scheduled for October 5, 2022 at 3:30 p.m.

It was Moved and Seconded:

THAT the October 5, 2022 Community Engagement Committee meeting be cancelled.

CARRIED

J. Roote absent at the vote

## **ADJOURNMENT**

### **8. ADJOURNMENT**

It was Moved and Seconded:

THAT the September 7, 2022 Community Engagement Committee meeting be adjourned.

CARRIED

J. Roote absent at the vote

The meeting adjourned at 4:48 p.m.

Certified Correct:

s. 22(1)

Chair

s. 22(1)

Committee Clerk

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**From:** Minister, ENV ENV:EX <[ENV.Minister@gov.bc.ca](mailto:ENV.Minister@gov.bc.ca)>

**Sent:** Wednesday, November 2, 2022 1:18 PM

**To:** Info <[info@westvancouver.ca](mailto:info@westvancouver.ca)>

**Subject:** RE: District of West Vancouver letter to Minister Heyman - exemption of printed newspapers from the list of Extended Producer Responsibility program.

**CAUTION:** This email originated from outside the organization from email address [ENV.Minister@gov.bc.ca](mailto:ENV.Minister@gov.bc.ca). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Reference: 392905

*November 2, 2022*

His Worship Mayor Mark Sager  
and Councillors  
District of West Vancouver  
750-17th Street  
West Vancouver BC V7V 3T3

Sent via email: [info@westvancouver.ca](mailto:info@westvancouver.ca)

Dear Mayor Sager and Council:

Please see the attached letter from the Honourable George Heyman, Minister of Environment and Climate Change Strategy. A hard copy will not follow by mail.

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**From:** Nancy Henderson <[nhenderson@westvancouver.ca](mailto:nhenderson@westvancouver.ca)> **On Behalf Of** Mary-Ann Booth

**Sent:** September 27, 2022 3:58 PM

**To:** Minister, ENV ENV:EX <[ENV.Minister@gov.bc.ca](mailto:ENV.Minister@gov.bc.ca)>

**Cc:** Craig Cameron <[ccameron@westvancouver.ca](mailto:ccameron@westvancouver.ca)>; Nora Gambioli <[ngambioli@westvancouver.ca](mailto:ngambioli@westvancouver.ca)>; Peter Lambur <[plambur@westvancouver.ca](mailto:plambur@westvancouver.ca)>; Bill Soprovich <[bsoprovich@westvancouver.ca](mailto:bsoprovich@westvancouver.ca)>; Sharon Thompson <[sthompson@westvancouver.ca](mailto:sthompson@westvancouver.ca)>; Marcus Wong <[mwong@westvancouver.ca](mailto:mwong@westvancouver.ca)>; Robert Bartlett <[rbartlett@westvancouver.ca](mailto:rbartlett@westvancouver.ca)>; Matt Blair <[mblair@glaciermedia.ca](mailto:mblair@glaciermedia.ca)>

**Subject:** District of West Vancouver letter to Minister Heyman - exemption of printed newspapers from the list of Extended Producer Responsibility program.

Dear Minister Heyman:

Please find attached a letter from Mayor Booth regarding an exemption of printed newspapers from the list of Extended Producer Responsibility program for your consideration. Please note that a hard copy will not follow by mail.

Yours sincerely,

**Nancy Henderson**

Administrative Assistant  
Mayor Booth | District of West Vancouver  
t: 604-925-7003

*In respect and gratitude, I recognize that I live, work and play on the traditional, ancestral, and unceded territories of the Coast Salish People. We recognize and respect them as nations in this territory and their connection to the lands and waters around us since time immemorial.*

*This email and any files transmitted with it are considered confidential and are intended solely for the use of the individual or entity to whom they are intended. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete all copies of this email and attachment(s). Thank you.*





THE CORPORATION OF THE  
**DISTRICT OF WEST VANCOUVER**  
OFFICE OF THE MAYOR

September 27, 2022

File:

Honourable George Heyman  
Minister of Environment and Climate Change Strategy  
Room 112 Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [ENV.Minister@gov.bc.ca](mailto:ENV.Minister@gov.bc.ca)

Dear Minister Heyman:

**RE: Exemption of printed newspapers from the list of Extended Producer Responsibility (EPR) regulation**

On behalf of the District of West Vancouver, we urge the Province of British Columbia to exempt printed newspapers from the extended producer responsibility (EPR) regulation.

Newspapers are vital to communities across British Columbia. The newspaper media industry is already facing huge cost / competitive pressure. A free / open press is a cornerstone of democracy. I, and many others, rely on the North Shore News and the Globe and Mail for honest, factual, and unbiased reporting.

While newspapers have developed a strong and growing digital base of readers in our community, with 28% of our population over the age of 65, we find that printed newspapers are still the preferred medium for reaching our residents.

Small businesses in West Vancouver also find newspapers to be the best value for reaching local consumers.

While we applaud the goals of EPR to reduce packaging, unlike product packaging, *the newspaper is the product*, and should not be included.

5559001v1

Newspapers also have the highest level of collection of all recyclable materials – more than plastics and aluminum, but In B.C., the levy on plastics remained flat while the levy on newspaper increased as much as 80% in a single year.

EPR levies on newspaper will also impact the number of staff employed, with \$50,000 in EPR levies equalling one job in journalism.

Please seriously consider the impacts if this levy is imposed on an already struggling industry.

Recently, Ontario exempted newspapers from EPR. On behalf of West Vancouver council, I urge you to do the same.

Sincerely,

A handwritten signature in black ink that reads "M Booth". The signature is written in a cursive, flowing style.

Mary-Ann Booth

cc:

District of West Vancouver Council  
Robert Bartlett, CAO, District of West Vancouver  
Matt Blair, Glacier Media



Reference: 392905

*November 2, 2022*

His Worship Mayor Mark Sager  
and Councillors  
District of West Vancouver  
750-17th Street  
West Vancouver BC V7V 3T3

Sent via email: [info@westvancouver.ca](mailto:info@westvancouver.ca)

Dear Mayor Sager and Council:

I am responding to your predecessor's letter of September 27, 2022, regarding the exemption of newsprint from the Extended Producer Responsibility (EPR) program. I apologize for the delay in responding.

B.C. regulates both packaging and paper products, with newspapers captured under the Recycling Regulation as a paper product. This regulation aims to capture many sources of single-use paper entering the waste stream. Including newspapers in B.C.'s EPR program shifts the responsibility and significant net-costs of collection and recycling from local governments and taxpayers to the producers and users of these products.

Any fees applied to regulated products are set by the EPR agency overseeing that product. All producers pay based on the full volume of the material they introduce into the B.C. market. As the producer of newspapers in B.C., News Media Canada relies on Recycle BC to collect and manage the recycling of their newspapers. The annual fees are determined by the Recycle BC board, which includes retailers that produce newsprint advertising flyers and pay the same rate as newspapers, based on an approach that was consulted on in 2020.

The Province has provided temporary financial support to News Media Canada since 2016, covering approximately 60 percent of their fees, to meet their regulatory obligations while other cost-saving measures were pursued. This is a unique arrangement that has been extended to no other producer subject to EPR requirements. The Province has provided millions of dollars of support with the expectation that News Media Canada would pursue a means to meet their regulatory obligations. The Province is also aware of developments in other jurisdictions and that Ontario has exempted newspapers from its recycling regulation.

...2

The Ministry of Environment and Climate Change Strategy continues to work with the newspaper industry on a sustainable path forward as this temporary arrangement is set to conclude by the end of 2022. The recognition of the continued financial situation that the industry faces, and the concerns your predecessor noted regarding local jobs, remain central to these discussions.

Thank you again for taking the time to write.

Sincerely,

A handwritten signature in blue ink that reads "G. Heyman". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

George Heyman  
Minister

---

**From:** Donna Powers  
**Sent:** Wednesday, November 2, 2022 1:27 PM  
**To:** s. 22(1)  
**Cc:** correspondence  
**Subject:** "Re: Who was in charge at the WV Municipal Hall on Sep 8th/22?"

Hello s. 22(1),

Your question about designated holiday days for West Vancouver staff has been referred to me for response.

The Canadian federal government announced on September 13, 2022, that September 19, 2022 would be a National Day of Mourning in Canada, to mark the passing of Her Majesty Queen Elizabeth II. It was designated a holiday for the public service of Canada. On September 13, 2022, the BC government confirmed it would support the federal government's announcement and issued a statement advising public sector employers to honour this day as a holiday.

Although the provincial government did not pass legislation to make September 19, 2022 a statutory holiday in BC, the federal OIC which set the day as a National Day of Mourning brought the day within the definition of "holiday" under s.29 of the BC Interpretation Act. The District has collective agreements with its unions which confirm treatment of days off and advised the unions that September 19, 2022 would be treated as a paid day off in line with such clauses, without precedent or prejudice and applicable only to September 19, 2022. This was consistent with other municipalities in the region.

September 30 is the Truth and Reconciliation Day, which the federal government declared as holiday in 2021. Staff have been advised that if the province at some point declares a different day to be the provincial statutory holiday for Truth & Reconciliation, the District will observe one day only. This is consistent with other municipalities in the region.

December 26 and Easter Monday are designated statutory holidays in the collective agreements between the District and the unions which represent staff. This is consistent with other municipalities in the region.

Sincerely,

**Donna Powers** she, her, hers  
Director, Community Relations & Communications | District of West Vancouver  
t: 604-925-7168 | c: 604-219-4806 | [westvancouver.ca](http://westvancouver.ca)



We acknowledge that we are on the traditional, ancestral and unceded territory of the Sk̓wx̓wú7mesh Úxwumixw (Squamish Nation), səliłwətaʔt (Tseil-Waututh Nation), and x̣ʷməθkʷəỵəm (Musqueam Nation). We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

**From:** s. 22(1)  
**Sent:** Wednesday, November 2, 2022 12:34 AM  
**To:** correspondence  
**Subject:** Re: Who was in charge at the WV Municipal Hall on Sep 8th/22?

**CAUTION:** This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

When my Oct 11th, 2022, reply to Ms Roizman's Sep 14th, 2022, response did not appear in the next Correspondence package, I called Legislative Services to find out why. Much to my dismay, I was told that it's at the discretion of the Director of Legislative Services as to whether or not the public's replies to staff's responses will be included, EVEN IF THE SENDER HAS INCLUDED THE CORRESPONDENCE EMAIL ADDRESS IN THEIR REPLY AS DID I. Funny, that rule doesn't appear on the Correspondence instruction page. Here I was thinking, we lived in a democracy. I would hope that our new Mayor and Council will set this right so that the public can be confident that any email To or CC'd to Correspondence will be published in the next package per the stated rule.

- Correspondence received at this address (prior to 8:30 a.m. each Wednesday) is published each week on the "Correspondence" webpage;

In the meantime, I kindly request the Director of Legislative Services to rubber stamp this email string for publishing in tomorrow's package.

The question in my last paragraph remains unanswered re: union/non-union municipal employees awarded paid days off on Federal holidays. It is a genuine question that I and the general public would like answered. Kindly forward my question to the responsible person. Much appreciated.

Sincerely,

s. 22(1)

West Vancouver, BC

s. 22(1)

On Oct 11, 2022, at 11:58 PM, s. 22(1) wrote:

Dear Natalie Roizman,

Cc Mayor and Council

I appreciate your quick response but I can't accept your explanation. I would have much preferred an apology from the WV Municipal Hall staff rather than more excuses.

You say a lift truck and a trained staff member was not to hand. Did any one at the Municipal Hall think to contact the fire department? They do a great job of retrieving cats out of trees when there's no

emergency to attend to so I'm sure they would have made short shrift of lowering the Ferry Building flags.

If what you say were true though, then the 1) Municipal Hall's receptionist should have immediately been informed of the delay so s/he could knowledgeably deal with calls from the public and the 2) Communications department should have immediately updated the News section on the home page to make the public aware of the delay. So again I ask, who was in charge at the WV Municipal Hall on Sep 8th/22? Answer = Nobody!

Furthermore, surely you don't expect me to believe that a staff member actually searched online for a rule book about whether or not public meetings should be cancelled on the day the Queen dies (Note: my cancellation request was only for the day of her death not the following days of mourning so your comment to that was superfluous). Cancelling public meetings due to be held that day would have been plain old common sense and it's very disconcerting to learn that AFAC and Cultural staff were incapable of exercising it, considering what is after all their mandate!

I'm left none the wiser by your responses. So again, God help us all the next time quick and decisive leadership is urgently needed in West Vancouver. I will leave it there.

However, the irony is not lost on me as to how quickly the WV Municipal Hall staff jumped on observing the proclaimed Federal holiday, Sep 19th/22, in honour of the Queen's funeral. I have often wondered and, since you're the one that brought this holiday up, please can you explain to us taxpayers why Sep 19th, Sep 30th, Dec 26th, and Easter Monday are even paid holidays for WV Municipal Hall staff. These are all Federal holidays, not Provincial holidays so how exactly is this stated in the union and non-union contracts that allows both union staff and managers/directors to take these days as paid holidays whilst it's business as usual for the private sector in BC?

If that last question is not for you to answer then please pass this along to the person who can. Much appreciated.

Sincerely,

s. 22(1)

West Vancouver, BC

s. 22(1)

<IMG\_2576.jpeg>

Below is Natalie Roizman's response on Sep 14th/22 followed by my original email to Mayor and Council.

*Your correspondence regarding lowering of flags at municipal facilities and the decision to hold the Arts Facilities Advisory Committee (AFAC) meeting on Thursday, September 8 has been forwarded to staff for a response as it is regarding operational matters.*

*Official guidance from the United Kingdom government advises that: "following the death of Her Majesty The Queen, all official flags should be half-masted as soon as possible that day." I can confirm that all District-owned flags were lowered as soon as possible. Some of the flag poles at District facilities, such as the Ferry Building, require a lift truck that must be operated by staff who are trained to use this specialized equipment. When the announcement of The Queen's passing was made, staff confirmed that District flags would be lowered, and redeployed the appropriate staff from their current duties as expeditiously as possible to carry out this task.*

*Regarding cancelling public meetings, and in particular, the AFAC meeting that was held on Thursday, September 8, I can also confirm that staff looked into the matter and determined that there are no statutory or other requirements to suspend District business due to the Queen's passing. If the Chair, in consultation with staff, decides to cancel the meeting then they are welcome to do so as per the Council Committee Procedure Bylaw. Additional guidance from the UK government also states that businesses, public services and other organizations have no obligation to cancel or postpone events or activities during the period of mourning for the Queen.*

*For more information regarding how the District has observed the official day of mourning please visit <https://westvancouver.ca/news/official-day-mourning-observed-statutory-holiday-september-19>*

On Sep 14, 2022, at 12:59 AM, [REDACTED] s. 22(1) wrote:

Dear Mayor and Council,

Who was in charge at the WV Municipal Hall on Thursday, Sept 8th/22? The Mayor? The Chief Administrative Officer? Most concerning to the citizens of West Vancouver, it would appear there was nobody at the helm that day. At least, nobody capable of taking quick and decisive action as owed to and expected by the citizens of West Vancouver, the people you serve!

None of us need be reminded of the significance of that momentous day. At approximately 1030hrs on Sep 8th/22, we all sadly learned of the death of our beloved Queen and Head of State.

What actions should have been taken but were not?

1) The District of West Vancouver failed to IMMEDIATELY lower ALL its flags to half mast as a sign of respect and honour. Three hours after the death announcement, a member of the public noticed the three Ferry Building flags had not been lowered. Only because of her efforts in contacting Municipal Hall (first left a voicemail, then sent an email) did the employee eventually get those flags lowered but by now it was mid-afternoon.

2) The District of West Vancouver failed to IMMEDIATELY cancel all its public meetings. There was one published meeting scheduled that day, the Arts Facilities Advisory Committee (AFAC) - Capital Funding Subcommittee at 4 PM via electronic communication facilities. Seeing on the District's website that this meeting was still listed to occur, I emailed the heads of the Community Relations / Communications department and the Cultural Services department to request it be cancelled out of respect. Unbelievably, the cancellation decision was then deferred to the AFAC subcommittee co-chairs (who are citizens not District staff!) who then made the grave error to carry on regardless with business as usual and hold the meeting. The burden of this decision should never have been placed on these two people but still, the magnitude of this day and the obvious need to cancel that day's meeting, was inconceivably lost on them. Per its modus operandi, this Committee put itself and its single-minded agenda first and once again failed to live up to its own Terms of Reference i.e. Committee members are required to possess 'an ability to look beyond personal interests for the benefit of the community and residents of West Vancouver'.



It's a given. All flags at our public buildings should have been immediately lowered to half mast. All meetings that involved the public that day should have been immediately cancelled.

The incompetence on display that day was clearly evident. Shame on our Mayor, shame on our Municipal Hall staff, and shame on AFAC. There is no explanation or excuse or words you can say to appease your blatant lack of respect to our Queen and your outright failure and lack of duty to the citizens of West Vancouver. Disgraceful!

God help us all the next time quick and decisive leadership is urgently needed in West Vancouver.

Sincerely,

s. 22(1)

West Vancouver, BC

s. 22(1)

---

**From:** Christie Rosta  
**Sent:** Monday, November 7, 2022 10:10 AM  
**To:** s. 22(1)  
**Cc:** correspondence  
**Subject:** Arts Facility Advisory Committee

Dear s. 22(1)

Thank you for your email regarding the Arts Facilities Advisory Committee. Your correspondence has been referred to me for response.

Your correspondence contains the following questions, noted below together with the responses:

### Question 1

*Wouldn't it be prudent, and wise and in the community's interest, for staff and the AFAC to consider the election results and wait to get further direction from the newly elected mayor and councillors, rather than continuing to proceed?*

Community engagement was held throughout the summer, and a draft vision was created with the community's input and it will be presented to Council for their consideration in the first quarter of 2023. The open houses provide an opportunity for the community to review the outcome of that engagement. And comment on it, if they so wish, prior to it being presented to Council.

### Question 2

*Please explain the above [why an open house was taking place when Mayor and Council were in transition] and why the September workshops did not take place?*

The survey was open until September 16 to ensure residents were back from summer holidays and had an opportunity to participate. After the survey closed, the election campaign period began, and no further engagement activities could take place until after the election. Accordingly, the open houses were scheduled for November 1 and 2. The purpose of the open houses was to present the outcomes of the engagement.

### Question 3

*are you consulting on 21,000 sq ft which would include a café/gift shop or 25,000 sq ft which would include a café/gift shop?*

The June 2019 Arts & Culture Facilities Plan identified 21,000 square ft of arts programming space and 4,000 sq ft of amenity space such as a café and gift shop. This has not changed. The AFAC is currently working with the community to draft a vision for an Arts & Culture Centre, recommend a governance model and capital funding plan. A detailed review of space planning will be conducted at a later stage of the process.

### Question 4

*why are \$, staff and AFAC time, being spent on a back to front process. A vision for a facility where the site hasn't been identified? How can that be?*

Developing a vision for an Arts & Culture Centre is not site specific. The vision statement is aspirational and summarizes a direction and a way forward for a shared facility that reflects the work completed since 2019. The guiding principles are key strategies that support defining the facility.

## Question 5

*Please inform how "the District conducted extensive community engagement."*

The recent engagement for arts planning builds on many years of previous work.

The process to complete the Arts & Culture Strategy 2018-2023 included several community engagement activities including a community survey, several world cafes, and separate focus groups a wide range of community stakeholders. Intercept surveys were also conducted at both community centres, Memorial Library, and Park Royal.

The Arts & Culture Facilities Plan conducted by Cornerstone in 2019 is a data driven report considering facility use and recommended facility space based on the data reviewed and best practices for arts facility spaces. Committees of Council are a form of community engagement. With Council's direction, the Arts Facilities Advisory Committee developed the criteria for the 2020 Arts Facilities Site Identification Analysis at meetings that were open to the public.

We know that the pandemic has changed many aspects of society. The most recent engagement presented a unique opportunity to rethink and explore the vision. An extensive outreach program to seek community input on the vision took place from June to September, 2022. Five public workshops were attended by 150 participants. A public survey was also conducted, eliciting responses from 1,336 individuals, the majority of whom live, work, or study in West Vancouver.

The new vision for the Arts & Culture Centre builds upon all of the work done to date and is updated to reflect the 2022 community input. The vision is one component that will guide future planning. All aspects of the arts facility planning process will continue to have extensive community engagement.

## Question 6

*Why has a Toronto governance consultant been hired by the architect? Are there governance specialists in Metro Vancouver?*

A Toronto based governance consultant was considered but was not hired. The governance work will be completed by Urban Arts Architecture.

Thank you for your interest in the arts facility planning process and the opportunity to provide clarification.

Sincerely,

Christie

**Christie Rosta**

Cultural Services Manager | District of West Vancouver  
t: 604.913.2777 | c. 604.374.1779 | [westvancouver.ca](http://westvancouver.ca)



We acknowledge that we are on the traditional, ancestral and unceded territory of the Squamish Nation, Tsleil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

**From:** [REDACTED] s. 22(1)  
**Sent:** Friday, October 28, 2022 7:52 PM  
**To:** correspondence  
**Cc:** Bill Soprovich; [REDACTED] s.22(1); Graham Nicholls; Christie Rosta; Sharon Thompson; Peter Lambur  
**Subject:** Arts Facility Advisory Committee

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Hello.

Having attended most meetings of the AFAC and the AFAC subcommittees, how the AFAC proceeds remains a conundrum to me.

Firstly, a new mayor and council will be welcomed on November 7th. Certainly, we all are aware that a 25,000 sq ft arts centre at an estimated cost of \$38+ million was a major campaign issue. The election results signal how strongly the community feels on this issue. Wouldn't it be prudent, and wise and in the communities interest, for staff and the AFAC to consider the election results and wait to get further direction from the newly elected mayor and councillors, rather than continuing to proceed?

Having received the mailout "come to an arts planning open house," I wondered immediately why an open house was taking place when Mayor and Council were in transition. I wondered immediately why such short notice was being given to the community. I wondered why the September workshops, following-up from the June workshops, did not take place as the community had been previously informed. Please explain the above and why the September workshops did not take place?

Having received the mailout "Come to an arts planning open house," I clicked on [westvancouverite.ca/artsplanning](https://westvancouverite.ca/artsplanning).

This webpage contains the following:

The District's Arts Facility Plan, developed in 2019, identified the need for 21,000 sq. ft. of space to continue providing art programs for all ages, exhibitions, small rehearsal and performances, administration space for arts groups, and multipurpose space for a variety of community uses.

Shelley Craig, the lead architect for the visioning and governance of the new facility, commented that a café/gift shop was high on the priorities according to the survey results. Does 21,000 sq ft include a cafe/gift shop? It is my understanding that when referring to the "vision," 25,000 sq ft refers to the facility with a café and gift shop. It should be made clear to the community - are you consulting on 21,000 sq ft which would include a café/gift shop or 25,000 sq ft which would include a café/gift shop?

Council chose not to move forward with any of the proposed sites and wants to engage with the community to confirm the vision and concept for a future arts facility.

I believe this comment to be misleading to the community. Mayor Booth stated at the council meeting referred to that "we" have our site - Ambleside Park. It was stated several times when the AFAC meetings convened, that the AFAC was proceeding with their planning and consultations with Ambleside Park as the chosen site. This was an issue questioned by the council liason, Councillor Soprovich, committee members, and members of the public attending the AFAC

meetings. The particular site within Ambleside Park has not been chosen. While the statement that the site has not yet been chosen, is a truthful statement in that the particular site in Ambleside Park has not been chosen. It also is very misrepresentative to the community. Christie Rosta and Donna Powers have commented to me, and others the importance of a transparent process. A transparent and truthful statement would be: The site within Ambleside Park has not yet been chosen.

2018: the District conducted extensive community engagement to inform the creation of an [Arts & Culture Strategy](#)(External link).

Please inform how "the District conducted extensive community engagement."

2019 - I believe that the Cornerstone report is flawed and developed with specific goals and a vision of the committee members.

2020 - The Arts Facilities Site Identification Analysis was created by the criteria and biases of the AFAC, and likely did not reflect the communities viewpoint.

2021: Consultation results indicated a split in community opinion in terms of acceptance of either of the sites. In addition, they raised several questions and concerns about aspects of the project. Council did not select either proposed site.

To be transparent, the statement should have read: Consultation results indicated a split in community opinion in terms of acceptance of either of the Ambleside sites. When analyzed more than 50% of respondents did not want the facility placed in Ambleside Park. It seems that "Ambleside Park" is consistently left out of this communication even though staff and the AFAC are working with two locations in "Ambleside Park" as the identified site, with a third location in Ambleside Park as a possibility.

Council directed that additional community-wide engagement program on the next steps for arts and culture facilities in West Vancouver and the development of a governance model and a Capital Funding Plan for the replacement of the facilities for arts and culture in West Vancouver be undertaken.

It is my opinion, and the opinion of many others, that staff and the AFAC have focused on confirming the AFAC vision developed by the Cornerstone report, and not asking the community for their vision. It may be seen as a very biased process. The architect, in the visioning process, has not consulted the community with an unbiased focus. The focus has been strongly on confirming the vision, not on a governance model and a capital funding plan. Finally, after many months, the architect has hired a Toronto governance consultant. It has also taken many months to start working with a capital fund raising consultant. A governing model and a capital funding plan were the priorities given by Council. That has not taken place. Why has a Toronto governance consultant been hired by the architect? Are there governance specialists in Metro Vancouver?

Really, the most often asked question, as staff and AFAC continue to comment that a site has not been chosen, is why are \$, staff and AFAC time, being spent on a back to front process. A vision for a facility where the site hasn't been identified? How can that be? Visioning for a facility for a site in Ambleside Park - either the tennis courts or the parking lot - would be completely different. Visioning for a facility for a site that could be at the library, the community centre, the Gertrude Lawson house, or 15th and Fulton would be completely different again. So, we continue to ask the question, why has the visioning been done first and with the majority of time and \$?

The process should have been: site, vision for the particular site, how to fund what we want to be built on that site, and how to govern what will be built. Very few in our community understand why the process has been what it is.

With hope for the future,

s. 22(1)

West Vancouver s. 22(1)

**From:** Christie Rosta  
**Sent:** Monday, November 7, 2022 12:40 PM  
**To:** s. 22(1)  
**Cc:** correspondence  
**Subject:** Arts Facility Advisory Committee

Dear s. 22(1)

Thank you for your email regarding the Arts Facilities Advisory Committee. Your correspondence has been referred to me for response.

*What if there isn't a site that works with the vision? What if Ambleside Park parking lot is the only site that fits the vision? Does that mean, wasted \$, staff time, AFAC time, and community time?*

Developing a vision for an Arts & Culture Centre is not site specific. The vision statement is aspirational and summarizes a direction and a way forward for a shared facility and builds upon the 2019 Arts & Culture Facility Plan. The guiding principles are key strategies that support defining the facility. The vision is one component that will guide future planning. A detailed review of potential sites will be conducted at a later stage of the process once a vision for an Arts & Culture Centre is confirmed, and a governance model and capital funding plan are identified.

All aspects of the arts facility planning process will continue to have extensive community engagement.

Sincerely,

Christie

**Christie Rosta**  
Cultural Services Manager | District of West Vancouver  
t: 604.913.2777 | c. 604.374.1779 | [westvancouver.ca](http://westvancouver.ca)



We acknowledge that we are on the traditional, ancestral and unceded territory of the Squamish Nation, Tsleil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

**From:** [REDACTED] s. 22(1)  
**Sent:** Saturday, October 29, 2022 3:17 PM  
**To:** correspondence  
**Cc:** Bill Soprovich; [REDACTED] s.22(1); Graham Nicholls; Christie Rosta; Sharon Thompson; Peter Lambur  
**Subject:** Re: Arts Facility Advisory Committee

**CAUTION:** This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hello again.

Further to my letter of October 28th, thoughts continue to toss around in my mind. Staff and the AFAC, as well as the architect who is consulting on the project, have continually commented that the vision must come first, it is the priority. And then a site will be identified to fit the vision. What if there isn't a site that works with the vision? What if Ambleside Park parking lot is the only site that fits the vision. The community has shown over and over that they do not want an arts/culture facility built in Ambleside Park. Does that mean, wasted \$, staff time, AFAC time, and community time? Where does this project go from there. Prioritize to replace aging facilities, not to build a world class, destination arts/culture facility in Ambleside Park.

With hope for the future,

[REDACTED] s. 22(1)  
West Vancouver, BC [REDACTED] s. 22(1)

On Oct 28, 2022, at 7:52 PM, [REDACTED] s. 22(1) wrote:

Hello.

Having attended most meetings of the AFAC and the AFAC subcommittees, how the AFAC proceeds remains a conundrum to me.

Firstly, a new mayor and council will be welcomed on November 7th. Certainly, we all are aware that a 25,000 sq ft arts centre at an estimated cost of \$38+ million was a major campaign issue. The election results signal how strongly the community feels on this issue. Wouldn't it be prudent, and wise and in the communities interest, for staff and the AFAC to consider the election results and wait to get further direction from the newly elected mayor and councillors, rather than continuing to proceed?

Having received the mailout "come to an arts planning open house," I wondered immediately why an open house was taking place when Mayor and Council were in transition. I wondered immediately why such short notice was being given to the community. I wondered why the September workshops, following-up from the June workshops, did not take place as the community had been previously informed. Please explain the above and why the September workshops did not take place?

Having received the mailout "Come to an arts planning open house," I clicked on [westvancouverite.ca/artsplanning](http://westvancouverite.ca/artsplanning).



This webpage contains the following:

The District's Arts Facility Plan, developed in 2019, identified the need for 21,000 sq. ft. of space to continue providing art programs for all ages, exhibitions, small rehearsal and performances, administration space for arts groups, and multipurpose space for a variety of community uses.

Shelley Craig, the lead architect for the visioning and governance of the new facility, commented that a café/gift shop was high on the priorities according to the survey results. Does 21,000 sq ft include a cafe/gift shop? It is my understanding that when referring to the "vision," 25,000 sq ft refers to the facility with a café and gift shop. It should be made clear to the community - are you consulting on 21,000 sq ft which would include a café/gift shop or 25,000 sq ft which would include a café/gift shop?

Council chose not to move forward with any of the proposed sites and wants to engage with the community to confirm the vision and concept for a future arts facility.

I believe this comment to be misleading to the community. Mayor Booth stated at the council meeting referred to that "we" have our site - Ambleside Park. It was stated several times when the AFAC meetings convened, that the AFAC was proceeding with their planning and consultations with Ambleside Park as the chosen site. This was an issue questioned by the council liaison, Councillor Soprovich, committee members, and members of the public attending the AFAC meetings. The particular site within Ambleside Park has not been chosen. While the statement that the site has not yet been chosen, is a truthful statement in that the particular site in Ambleside Park has not been chosen. It also is very misrepresentative to the community. Christie Rosta and Donna Powers have commented to me, and others the importance of a transparent process. A transparent and truthful statement would be: The site within Ambleside Park has not yet been chosen.

2018: the District conducted extensive community engagement to inform the creation of an [Arts & Culture Strategy\(External link\)](#).

Please inform how "the District conducted extensive community engagement."

2019 - I believe that the Cornerstone report is flawed and developed with specific goals and a vision of the committee members.

2020 - The Arts Facilities Site Identification Analysis was created by the criteria and biases of the AFAC, and likely did not reflect the communities viewpoint.

2021: Consultation results indicated a split in community opinion in terms of acceptance of either of the sites. In addition, they raised several questions and concerns about aspects of the project. Council did not select either proposed site.

To be transparent, the statement should have read: Consultation results indicated a split in community opinion in terms of acceptance of either of the Ambleside sites. When analyzed more than 50% of respondents did not want the facility placed in Ambleside Park. It seems that “Ambleside Park” is consistently left out of this communication even though staff and the AFAC are working with two locations in “Ambleside Park” as the identified site, with a third location in Ambleside Park as a possibility.

Council directed that additional community-wide engagement program on the next steps for arts and culture facilities in West Vancouver and the development of a governance model and a Capital Funding Plan for the replacement of the facilities for arts and culture in West Vancouver be undertaken.

It is my opinion, and the opinion of many others, that staff and the AFAC have focused on confirming the AFAC vision developed by the Cornerstone report, and not asking the community for their vision. It may be seen as a very biased process. The architect, in the visioning process, has not consulted the community with an unbiased focus. The focus has been strongly on confirming the vision, not on a governance model and a capital funding plan. Finally, after many months, the architect has hired a Toronto governance consultant. It has also taken many months to start working with a capital fund raising consultant. A governing model and a capital funding plan were the priorities given by Council. That has not taken place. Why has a Toronto governance consultant been hired by the architect? Are there governance specialists in Metro Vancouver?

Really, the most often asked question, as staff and AFAC continue to comment that a site has not been chosen, is why are \$, staff and AFAC time, being spent on a back to front process. A vision for a facility where the site hasn't been identified? How can that be? Visioning for a facility for a site in Ambleside Park - either the tennis courts or the parking lot - would be completely different. Visioning for a facility for a site that could be at the library, the community centre, the Gertrude Lawson house, or 15th and Fulton would be completely different again. So, we continue to ask the question, why has the visioning been done first and with the majority of time and \$?

The process should have been: site, vision for the particular site, how to fund what we want to be built on that site, and how to govern what will be built. Very few in our community understand why the process has been what it is.

With hope for the future,

s. 22(1)

West Vancouver s. 22(1)