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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**REGULAR COUNCIL MEETING AGENDA**

**APRIL 22, 2024**

**7 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER  
AND VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Council Chamber, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)*

We acknowledge that we are holding this meeting on the traditional and ancestral territory of the Squamish Nation, Tseil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

**CALL TO ORDER**

1. Call to Order.

**APPROVAL OF AGENDA**

2. **Approval of April 22, 2024 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the April 22, 2024 regular Council meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT

1. the minutes of the April 8, 2024 [special \(open session\)](#) and [regular](#) Council meetings and [public hearing](#) be adopted as circulated; and
2. the [Summary of the April 8, 2024 Public Hearing](#) regarding proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5292, 2024; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5293, 2024 (Lots C and D Daffodil Drive) be approved.

**REPORTS**

4. [Annual Report from Youth-Driven Committees and Update on BC Youth Week](#) (File: 3000-01)

*[Presentation to be provided.](#)*

RECOMMENDATION:

THAT the report titled Annual Report from Youth-Driven Committees and Update on BC Youth Week from the Aquatics & Youth Services Manager dated April 8, 2024 be received for information.

5. [Proposed Business Licence Bylaw No. 4455, 2005, Amendment Bylaw No. 5329, 2024 \(to Regulate the Sale of Bear Spray\)](#)  
(File: 1610-20-5329/5330)

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

RECOMMENDATION:

THAT

1. proposed "Business Licence Bylaw No. 4455, 2005, Amendment Bylaw No. 5329, 2024" be read a first, second, and third time; and
2. proposed "Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 5330, 2024" be read a first, second, and third time.

6. [Establishing a Planning Committee: Proposed Terms of Reference](#)  
(File: 0282-20-0104)

*[Presentation to be provided.](#)*

RECOMMENDATION:

THAT proposed "Planning Committee Terms of Reference Policy 0104", attached as Appendix A to the April 8, 2024 report titled Establishing a Planning Committee: Proposed Terms of Reference, be approved.

7. [Councillor's Motion regarding Reduced Parking Setback Adjacent to Fire Hydrants](#) (File: 0120-06)

*Notice of the proposed motion was given at the April 8, 2024 Council meeting. As notice of the proposed motion has been given, the motion may be considered at the April 22, 2024 meeting, after it has been moved and seconded.*

RECOMMENDATION:

THAT staff investigate and report back to Council the feasibility and implications of reducing the no stopping area on either side of fire hydrants from 5.0 metres to 2.5 metres, in order to create additional parking spaces within the District.

**8. Proposed Council Code of Conduct Bylaw No. 5289, 2024**

(File: 1610-20-5289)

RECOMMENDATION:

THAT proposed "Council Code of Conduct Bylaw No. 5289, 2024" be read a first, second, and third time.

**BYLAWS**

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

**9. Proposed Amendment Bylaws to Support Enforcement Provisions**

(File: 1610-20-5317/5316/5314/5313/5305/5312/5311/5304/5310/5309/5308/5307/5306/5315)

*The proposed bylaws received first, second, and third reading at the April 8, 2024 Council meeting.*

RECOMMENDATION:

THAT

1. proposed "Business Licence Bylaw No. 4455, 2005, Amendment Bylaw No. 5317, 2024" be adopted;
2. proposed "Business Regulation Bylaw No. 4378, 2004, Amendment Bylaw No. 5316, 2024" be adopted;
3. proposed "Cemetery Regulation Bylaw No. 4651, 2010, Amendment Bylaw No. 5314, 2024" be adopted;
4. proposed "Controlled Substance Nuisance Bylaw No. 4417, 2005, Amendment Bylaw No. 5313, 2024" be adopted;
5. proposed "Creeks Bylaw No. 3013, 1982, Amendment Bylaw No. 5305, 2024" be adopted;
6. proposed "Driveway Crossing Bylaw No. 3748, 1992, Amendment Bylaw No. 5312, 2024" be adopted;
7. proposed "Good Neighbour Bylaw No. 4380, 2004, Amendment Bylaw No. 5311, 2024" be adopted;
8. proposed "Municipal Ticket Information System Implementation Bylaw No. 4383, 2004, Amendment Bylaw No. 5304, 2024" be adopted;
9. proposed "Noise Control Bylaw No. 4404, 2005, Amendment Bylaw No. 5310, 2024" be adopted;
10. proposed "Sign Bylaw No. 4499, 2007, Amendment Bylaw No. 5309, 2024" be adopted;
11. proposed "Traffic and Parking Bylaw No. 4370, 2004, Amendment Bylaw No. 5308, 2024" be adopted;
12. proposed "Vehicle for Hire (Taxi-Cab) Regulation Bylaw No. 4381, 2004, Amendment Bylaw No. 5307, 2024" be adopted;

- 13. proposed “Watercourse Protection Bylaw No. 4364, 2005, Amendment Bylaw No. 5306, 2024” be adopted; and
- 14. proposed “Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment No. 5315, 2024” be adopted.

**10. Proposed Five-Year Financial Plan Bylaw No. 5324, 2024**  
(File: 1610-20-5324)

*The proposed bylaw received first, second, and third reading at the April 8, 2024 Council meeting.*

RECOMMENDATION:

THAT proposed “Five-Year Financial Plan Bylaw No. 5324, 2024” be adopted.

**11. Proposed Parkland Development Cost Charge Reserve Fund Expenditure Bylaw No. 5323, 2024** (File: 1610-20-5323)

*The proposed bylaw received first, second, and third reading at the April 8, 2024 Council meeting.*

RECOMMENDATION:

THAT proposed “Parkland Development Cost Charge Reserve Fund Expenditure Bylaw No. 5323, 2024” be adopted.

**12. Proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5292, 2024; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5293, 2024 (Lots C and D Daffodil Drive)** (File: 1610-20-5292/5293)

*The proposed bylaws received first reading at the March 11, 2024 Council meeting and were the subject of a public hearing held on April 8, 2024. As the public hearing has closed Council is not permitted to receive any further submissions regarding the proposed bylaw.*

*NOTE: Each reading of an Official Community Plan bylaw must receive an affirmative vote of a majority of all Council members (4 members) in order to proceed (Local Government Act, s. 477).*

RECOMMENDATION:

THAT proposed “Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5292, 2024” be read a second time.

RECOMMENDATION:

THAT proposed “Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5292, 2024” be read a third time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5293, 2024” be read a second time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5293, 2024” be read a third time.

**NEW BUSINESS**

*If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.*

13. No items.

**CONSENT AGENDA ITEMS**

*Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.*

**14. Consent Agenda Items**

*The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.*

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 14.1 regarding Proposed 2024 Annual Tax Rates Bylaw No. 5331, 2024; and
- Item 14.2 regarding E-Comm Board of Directors Appointment for 2024/2025.

**14.1. [Proposed 2024 Annual Tax Rates Bylaw No. 5331, 2024](#) (File: 1610-20-5331)**

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

RECOMMENDATION:

THAT proposed “2024 Annual Tax Rates Bylaw No. 5331, 2024” be read a first, second, and third time.

**14.2. E-Comm Board of Directors Appointment for 2024/2025 (File: 2715-07)**

RECOMMENDATION:

THAT the District of West Vancouver nominate District of North Vancouver Mayor Mike Little to serve as the nominee of the North Shore to the E-Comm Board of Directors for the 2024-2025 term, such Board to be elected by E-Comm shareholders at the June 20, 2024 Annual General Meeting.

**OTHER ITEMS / NOTICES OF MOTION**

15. No items.

**REPORTS FROM MAYOR AND COUNCILLORS**

- 16. Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

**PUBLIC QUESTIONS AND COMMENTS**

*Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.*

- 17. Public Questions and Comments (3 minutes per speaker)**

**ADJOURNMENT**

- 18. Adjournment of April 22, 2024 Council Meeting**

RECOMMENDATION:

THAT the April 22, 2024 Council meeting be adjourned.