

VOLUNTEER OPPORTUNITIES AND STEPS TO VOLUNTEERING



Start volunteering today!

Discover a new skill, talent or hobby. Connect with a thriving community of big-hearted givers like yourself. Inspire others—and you too will be inspired—to make every day matter.

The District of West Vancouver has several volunteer opportunities designed with you and your unique skills in mind!

- Administrative
- Camps
- Committees & Boards
- Driving
- Events
- Food & Service
- Parks & Outdoor
- Program Assistance

LOCATION ABBREVIATIONS

Ambleside Park	AP
Aquatic Centre	AC
Dundarave Beach	DB
Ferry Building Gallery	FBG
Gleneagles Community Centre	GECC
Ice Arena	IA
Multiple Locations	Multiple
Museum	MUS
Municipal Hall	MH
Memorial Library	LIB
Seniors' Activity Centre	SAC
West Vancouver Community Centre	WVCC
West Vancouver Police Department	WVPD

Questions?

General Enquiries

Caroline at 604-913-2703
or email volunteer@westvancouver.ca

Seniors' Activity Centre Enquiries

Call Crystal at 604-925-7288
or email scvolunteers@westvancouver.ca

Steps to Becoming a Volunteer

Step 1 - Decide you would like to join and ensure you meet our Eligibility Requirements:

- Minimum 14 years of age
- Proof of valid BC Medical, BC Care Card or BC Services Card with a Personal Health Number
- Good understanding of English
- Eligible to Volunteer in Canada
- Commit to a minimum of 3-6 months
- Complete an online orientation and further training as needed.

Step 2 - Register for our online volunteer orientation by calling 604-925-7270, online at activewestvanrec.ca or at any of the front desks at our West Vancouver Community Centre, Gleneagles Community Centre or the West Vancouver Seniors' Activity Centre.

Registration is free for members of the WV Seniors' Activity Centre and \$20 for everyone else. Upon registration, you will receive a link to the online orientation which consists of a video with important information and a quiz. Complete the online orientation.

Step 3 - Adults who are successful will receive a welcome email with details on how to set up an appointment with the Volunteer Coordinator to talk about their next steps. Police Information Checks will be discussed; please don't get one prior to this meeting. **Youth who are successful** will receive a welcome email with details on how to set up an appointment with the Volunteer Coordinator to discuss their next steps and subsequent in-person training.

Step 4 - Use the volunteer portal to explore opportunities. Let the Volunteer Services Team know if you would like to volunteer at the Library, Seniors' Activity Centre, West Vancouver or Gleneagles Community Centre, the West Vancouver Art Museum, or special events.

Step 5 - Start volunteering. Login at MyImpactPage.com. You can enter your hours, print reports, edit your profile and more.

Step 6 - Enter your hours online and have fun volunteering!

Volunteer Opportunities

Administrative

- Welcome Desk (SAC)
- Front Desk (SAC)
- Data Entry (Multiple)
- Special Projects (Multiple)
- Surveys (Multiple)

Committees & Boards

- Advisory Committee (Multiple)
- Boards (Multiple)

Driving (vehicles provided unless otherwise noted)

- Keeping Connected Programs (SAC)
Class 5 sufficient
- Delivery Drivers - Feed the Need
Class 4 (bus) or 5 (car)
- Trips, Programs and Camps (Multiple)
Class 4 required
- Special Services (SAC)
Car required to drive clients to medical appointments
Expenses reimbursed

Events

- Servers (Multiple)
- Bartenders and Drink Sales (Multiple)
Serving It Right (SIR) required
- Hosts (Multiple)
- Ticket Sellers and Cashiers (Multiple)
- Set-up Crew (Multiple)
- Take-down Crew (Multiple)
- Floaters and Runners (Multiple)
- Decorators (Multiple)
- Security (Multiple)
- Sales (Multiple)
- Games and Activity Leaders (Multiple)
- Supervision Assistants (Multiple)

Food Services

- Cashier (SAC)
- Café Openers (SAC)
- Baker Support (SAC)
- Lunch and Dinner Servers (SAC)
- Café Closers (SAC)
- Food Prep and Chef Helper (SAC)
- Hosts (SAC)
- Bartenders (SAC)
Serving it Right (SIR) required
- Dishwasher Assistants (SAC)
- Coffee Bar, Baristas and Cashiers (SAC)
- Food Handler, Food Packer, Cafe Busser, Food Delivery

Parks & Outdoor

- Help with Site Restoration in Parks (Multiple)
- Leading Programs: Hiking, Golfing, Snowshoeing, Skiing, Cycling (SAC)
- Speed Watch (WVPPD)

Program Assistance

- FitPass Checkers (SAC, WVCC, AC, GECC)
- Gallery Guides (MUS)
- Program Assistants in Art and Sport Programs (SAC, GECC, IA, WVCC)
- Access Services (Multiple)
- Lesson Assistants in Aquatics, Skating and Gymnastics (WVCC, AC, IA)
- Library Reading and Related Programs (LIB)
- Youth Department, Events, Conferences, Tutoring, Concession Sales and Sport Drop-in Checkers (Multiple)
- Birthday Party Assistants (WVCC, GECC)
- Knitters, Quilters and Crafters (SAC)
- Woodworking Supervisors (SAC)
- Instructors (SAC)
- Musicians and Performers (Multiple)
- Tour Guides and Ambassadors (MUS, SAC)
- Intergenerational Activities (Multiple)
- Billiards (SAC)
- Seniors Wellness Programs (SAC)

The District strives to provide equal opportunities for everyone to contribute their time and talents as volunteers. We welcome individuals from all backgrounds, abilities, and experiences to join our vibrant volunteer community.

We understand that everyone's needs may vary, and we are committed to accommodating specific requirements to ensure that volunteering is accessible to all. If you have any specific needs or accommodations that would enable you to volunteer effectively, please reach out to our dedicated Volunteer Services team directly at volunteer@westvancouver.ca. They will be more than happy to discuss your needs confidentially and work together to find suitable opportunities.